



GOVERNMENT OF KHYBER PAKHTUNKHWA FINANCE DEPARTMENT

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MINUTES OF MEETING OF BID OPENING FOR

PROCUREMENT OF FURNITURE, IT EQUIPMENT, OFFICE APPLIANCES PLANT & MACHINERY, SOFTWARE & HARDWARE FOR FINANCE DEPARTMENT FOR THE YEAR 2024-25.

Meeting Date: 19.02.2025 (3:00 PM)
Venue: Office of Additional Secretary (Admn)
Chaired By: Additional Secretary (Admn), Finance Department
Participants: As per attendance sheet

The meeting started by a welcome note from the chair and followed by recitation of the Holy Quran. Then introductory session was held with the participants.

The following representative of firms/suppliers attended the meeting:

S.No.	Name of Firm/Supplier	Applied For
1	M/S Zeeva Enterprises	Plant and machinery.
2	M/S Ideal Business Product	Plant & Machinery.
3	M/S Haji & Sons	IT Equipment, Plant & Machinery
4	M/S Paragon official Solution	IT Equipment
5	M/S Quick Business solution	IT Equipment
6	M/S CDS Traders	IT Equipment, Plant & Machinery
7	M/S Mashwani Traders	Furniture
8	M/S Marwat Brothers	Furniture

The Additional Secretary (Admn), Finance Department shared brief introduction of the Bid Opening for procurement of the for furniture, IT Equipment, Office Appliances Plant & Machinery, Software & Hardware for Finance Department, Khyber Pakhtunkhwa. The chair invited the Section Officer (General) to proceed the bid opening process. The Section Officer (General) said that procuring items are divided into three categories i.e. IT Equipment, Office Appliances Plant & Machinery and Furniture. He also briefed the participants that the bid will be processed on single stage two envelope. He further remarked that before examining the technical proposal of the bidders, the committee will check the mandatory requirements of the bidders to confirm their responsiveness.

There were four bidders who applied for IT Equipment. Similarly, four bidders applied for Plant & Machinery and only two bidders applied for furniture. The committee firstly examined the mandatory requirements of the bidders who applied for IT equipment. After scrutiny, out of 4 only 3 bidders were become eligible (**copy of eligibility evaluation is attached**). Similarly, mandatory requirements of the bidders who applied for Plant & Machinery were examined and out of 4 only one bidder become eligible (**copy of eligibility evaluation is attached**). Lastly, mandatory requirements of the bidders who applied for furniture is examined and none of the bidders become qualified for procurement (**copy of eligibility evaluation is attached**).

Consequently, the committee decided that technical bids of the eligible bidder who applied for IT Equipment will be examined and its evaluation report and announcement of financial bid opening will be shared with the concerned bidders and the same will also be uploaded on the department website. The committee also unanimously decided to reject all the bids for the procurement of Plant & Machinery and Furniture due to none fulfillment of the mandatory requirements to bring transparency, competitiveness and value for money in the procurement as envisaged in Section 3 of KPPRA Act 2022 and agreed for re-bidding of the Plant & Machinery and Furniture procurement.

The meeting ended with vote of thanks to and from the chair.


A handwritten signature in blue ink, consisting of several loops and a long tail stroke, positioned to the right of the text.

**Mandatory Requirements for Procurement of Furniture
Bid opening on 19.02.2025 (03:00 PM)**

S.No	Requirement	Fulfillment of Mandatory Requirements (Yes/No)	
		M/S MASHWANI TRADERS	M/S MARWAT BROTHERS
1	Receipt of Rs. 3,000 Paid for the Bidding Documents	Yes	Yes
2	Registration with NTN / Valid Income Tax Registration/ Valid Sales Tax Registration and reflected on Active Taxpayer List (ATL) of FBR. (Provide copy of certificate of incorporation)	Yes	Yes
3	CDR	Yes	Yes
4	<i>Required to be registered with the Khyber Pakhtunkhwa Revenue Authority.</i>	Yes	Yes
5	<i>Owner of Factory or their Authorized Dealers/Distributors only</i>	Yes	Yes
6	The bidder must have minimum (05) Five years relevant experience in the relevant field of business.	Yes	No
7	Minimum bank statement of Rs.10 Million with closing balance	No	No
8	This undertaking should be tender specific. Submission of undertaking on legal valid and attested stamp paper that the firm is NOT BLACKLISTED by any of Government Department, Agency, Organization or autonomous body anywhere in Pakistan.	Yes	Yes
9	(Provide copy of affidavit attached as annex in this document on non-judicial stamp paper not less than Rs. 100/- Stamp Paper)	Yes	Yes
10	The bidder has NOT been declared defaulter / insolvent nor bankrupt in past from any government department or financial institution.	Yes	Yes
11	Joint Venture / Consortium	No	No

Note The competent authority is pleased to re-advertise the tender of Purchase of Furniture under section-03 of Khyber Pakhtunkhwa Public Procurement Regulatory Authority 2022 to bring transparency and value for money.

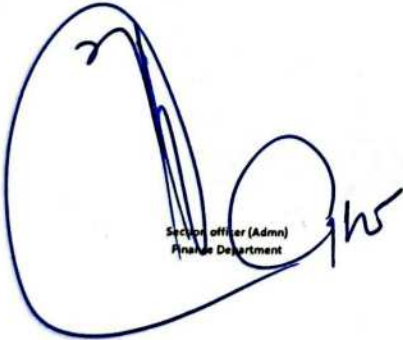

Section officer (Admn)
Finance Department


Additional Secretary (Admn)
Finance Department
Government of Khyber Pakhtunkhwa


Assistant Director IT,
Finance Department

**Mandatory Requirements for Procurement of IT Equipment, Hardware & Software
Bid opening on 19.02.2025 (03:00 PM)**

S.No	Requirement	Fulfillment of Mandatory Requirments (Yes/No)			
		M/S QUICK BUSINESS SOLUTION	M/S COMPUTER DATA SOLUTION	M/S PARAGON OFFICE SOLUTION	M/S HAJI & SONS
1	Receipt of Rs. 3000 Paid for the Bidding Documents	Yes	Yes	Yes	Yes
2	Registration with NTN / Valid Income Tax Registration/ Valid Sales Tax Registration and reflected on Active Taxpayer List (ATL) of FBR. (Provide copy of certificate of Incorporation)	Yes	Yes	Yes	Yes
3	CDR	Yes	Yes	Yes	Yes
4	Required to be registered with the Khyber Pakhtunkhwa Revenue Authority.	Yes	Yes	Yes	Yes
5	Manufacturer or their Authorized Dealers/ Importers or Distributors only	Yes	Yes	Yes	Yes
6	The bidder must have minimum (05) Five years relevant experience in the relevant field of business.	Yes	Yes	Yes	No
7	Minimum bank statement of Rs.10 Million with closing balance	Yes	Yes	Yes	Yes
8	This undertaking should be tender specific. Submission of undertaking on legal valid and attested stamp paper that the firm is NOT BLACKLISTED by any of Government Department, Agency, Organization or autonomous body anywhere in Pakistan. (Provide copy of affidavit attached as annex in this document on non-judicial stamp paper not less than Rs. 100/- Stamp Paper)	Yes	Yes	Yes	Yes
9	The bidder has NOT been declared defaulter / insolvent nor bankrupt in past from any government department or financial institution.	Yes	Yes	Yes	Yes
10	Joint Venture / Consortium	No	No	No	No


Section officer (Admn)
Finance Department


Additional Secretary (Admn)
Finance Department
Government of Khyber Pakhtunkhwa


Assistant Director (IT,
Finance Department

Mandatory Requirements for Procurement of Office appliances (Plant & Machinery)
Bid opening on 19.02.2025 (03:00 PM)

S.No	Requirement	Fulfilment of Mandatory Requirrements (Yes/No)			
		M/S COMPUTER DATA SOLUTION	M/S ZEEVA ENTERPRISES	M/S HAJI & SONS	M/S IDEAL BUSINESS PRODUCT
1	Receipt of Rs. 3000 Paid for the Bidding Documents	Yes	Yes	Yes	Yes
2	Registration with NTN / Valid Income Tax Registration/ Valid Sales Tax Registration and reflected on Active Taxpayer List (ATL) of FBR. (Provide copy of certificate of Incorporation)	Yes	Yes	Yes	Yes
3	CDR	Yes	Yes	Yes	No
4	<i>Required to be registered with the Khyber Pakhtunkhwa Revenue Authority.</i>	Yes	No	Yes	Yes
5	<i>Manufacturer or their Authorized Dealers/ Importers or Distributors only</i>	Yes	Yes	Yes	Yes
6	The bidder must have minimum (05) Five years relevant experience in the relevant field of business.	Yes	Yes	No	Yes
7	Minimum bank statement of Rs.10 Million with closing balance	Yes	Yes	Yes	Yes
8	This undertaking should be tender specific. Submission of undertaking on legal/ valid and attested stamp paper that the firm is NOT BLACKLISTED by any of Government Department, Agency, Organization or autonomous body anywhere in Pakistan. (Provide copy of affidavit attached as annex in this document on non-judicial stamp paper not less than Rs. 100/- Stamp Paper)	Yes	Yes	Yes	Yes
9	The bidder has NOT been declared defaulter / insolvent nor bankrupt in past from any government department or financial institution.	Yes	Yes	Yes	Yes
10	Joint Venture / Consortium	No	No	No	No

Note *The competent authority is pleased to re-advertise the tender of Machinery and Equipment under section-03 of Khyber Pakhtunkhwa Public Procurement Regulatory Authority 2022 to bring transparency and value for money.*


 Section Officer (Admn)
 Finance Department


 Additional Secretary (Admn)
 Finance Department
 Government of Khyber Pakhtunkhwa


 Assistant Director IT,
 Finance Department



GOVERNMENT OF KHYBER PAKHTUNKHWA FINANCE DEPARTMENT

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ATTENDANCE LIST OF PARTICIPANTS OF BID OPENING (TECHNICAL) MEETING ON ACCOUNT OF PROCUREMENT OF FURNITURE, IT EQUIPMENT, OFFICE APPLIANCES PLANT & MACHINERY, SOFTWARE & HARDWARE ITEMS FOR FINANCE DEPARTMENT ON 19.02.2025 AT 03:00 PM

Bidders

S. No.	Name	Firm	Mobile No/Contact No.	E-mail	Signature
1	Noman Ahmad	Zeeva Entp.	0317 1451221	zeevaenterprises@gmail.com	
2	M. Ghaffar	Ideal Business Product	0346-9188845	Mohammadghaffar@gmail.com	
3	Siraj Ahmad	Haji & Sons	0335-9834 685		
4	Afzal Awan	Paragon Office Solution	03339204841	Paragon@afal.com	
5	M. Imran	Quick Business Solution	0301 8826399	Imran@quickbusinessolution.com	
6	M. Rizwan	CAS	0336-9173176	cds@cds.com.pk	
7	Inayat Khan	Mashwani Tander Masdan	0333 5066342	itechus@yahoo.com comengseval@gmail.com	