

MINUTES OF THE MEETING OF PROCUREMENT COMMITTEE HELD UNDER THE
CHAIRMANSHIP OF ADDITIONAL SECRETARY FINANCE, FINANCE DEPARTMENT

A meeting of the Procurement committee, for the Project "Capacity Building & Strengthening of Finance Department, was held on 14.01.2019 at 02:00 pm under the chairmanship of Additional Secretary PFC / Project Director, Finance Department. Members of the committee were as under:

- | | | |
|----|--|------------------|
| 1. | Additional Secretary (PFC) / PD CB&S
Finance Department, Khyber Pakhtunkhwa | Chairman |
| 2. | The Deputy Secretary (Budget-I)
Finance Department, Khyber Pakhtunkhwa | Member |
| 3. | The Director (FMIU)
Finance Department, Khyber Pakhtunkhwa | Member |
| 4. | Representative of ST& IT Department
Khyber Pakhtunkhwa | Member |
| 5. | The Section Officer (Admin)
Finance Department, Khyber Pakhtunkhwa | Member |
| 6. | Assistant Director (Admin & Finance)
CB&S, Finance Department | Member/Secretary |

The meeting started with recitation of Holy Quran. Chairman of the committee thanks all the members & Assistant Director (Admin & Finance) apprised the committee regarding Purchase of I.T Equipment and Photocopiers. During the meeting, the member of the committee Deputy Secretary (Budget-I) asked for calculating the individual rates and turkey basis rates offer by the bidders. When both the rates were calculated, the committee finds individual rates more economical then the rates offers by turnkey basis, hence, the committee unanimously decided that for purchase of I.T Equipment, the contract may be awarded to the bidder on individual basis and not on turnkey basis.

Member of the committee and representative of I.T department suggested that instead of going for frequent procurement of Photocopier machines for Finance Department, it would be advisable that for each wing a heavy duty photocopier of multifunction's may be installed separately, which may be connected to each PC and will be used as printer as well, it will ultimately reduce the printing costs, he suggested.

Therefore, keeping in view the above stated position the committee decided that the contract for supply of I.T Equipment may be awarded on individual basis. The committee unanimously decided the contract in favor of the following suppliers.

I.T Equipment:

The committee unanimously recommended M/s Quick Business Solutions for supply of Desktop Computers. M/s **Supertech** Business for supply of Printer and UPS. being lowest in rates.

Photocopier:

The committee unanimously recommended M/s Shirazi Trading for supply of Photocopier Machines being lowest in rates.



Additional Secretary / Project Director
Finance Department, Khyber Pakhtunkhwa

Chairman



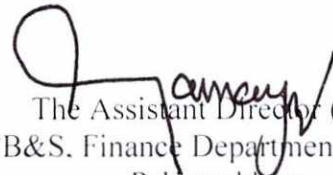
Deputy Director (FMIU)
Finance Department, Khyber Pakhtunkhwa
Member



Deputy Secretary (Bgt-I)
Finance Department, Khyber Pakhtunkhwa
Member



The Section Officer (Admin)
Finance Department, Khyber Pakhtunkhwa
Member



The Assistant Director (A & F)
CB&S. Finance Department, Khyber
Pakhtunkhwa
Member

m/s

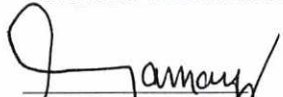
Representative
of ST&IT

COMPARITIVE STATEMENT FOR PURCHASE OF PHOTOCOPIER (95 PPM)

Dated 14.01.2019


S #	Implementation methodology of Wireless Network installation in Finance Department	100 Points (TOTAL)	TECH:(70)	FINANCIAL (30)		TOTAL SCORE
				FINANCIAL PROPOSAL	FIN: SCORE	
1	PANASONIC OFFICE PRODUCT (90PPM)	100	52	1,754,500	30	82
2	SHERAZI TRADING (95PPM)	100	70	2,149,000	24	94

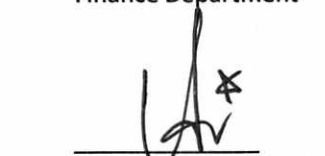
The Sherazi Trading offer lowest rates in Photocopier 95 PPM & fulfilling the required performance specification, therefore recumended for supply.


 Assistant Director (A&F)
 CB&S OF FD


 Section Officer (Admn)
 Finance Department


 REPRESENTATIVE
 ST&I T Department


 Director (FMIU)
 Finance Department


 Deputy Secretary
 (BGT-I), Finance Department

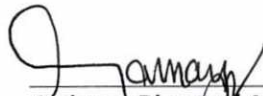

 Project Director (CB&S)
 Finance Department

COMPARITIVE STATEMENT FOR PURCHASE OF PHOTOCOPIER (45 CPM)

Dated 14.01.2019

S #	PARTICULAR'S	100 Points (TOTAL)	TECH:(70)	FINANCIAL (30)		TOTAL SCORE
				FINANCIAL PROPOSAL	FIN: SCORE	
1	SHERAZI TRADING (45 CPM)	100	70	570,000	30	100
2	PANASONIC OFFICE PRODUCT (55 CPM)	100	56	937,750	18	74

The Sherazi Trading offer lowest rates in Photocopier 45 CPM & fulfilling the required performance specification, therefore recumended for supply.


Assistant Director (A&F)
CB&S OF FD


Section Officer (Admn)
Finance Department


REPRESENTATIVE
ST&i T Department


Director (FMIU)
Finance Department


Deputy Secretary
(BGT-I) Finance Department


Project Director (CB&S)
Finance Department

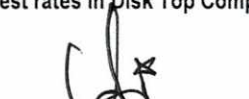
COMPARATIVE STATEMENT OF IT EQUIPMENT


TENDER OPENED ON 21.12.2018

S#	Type	Item	Specification	QTY	IMPERIAL OFFICE SOLUTIONS			QUICK BUSINESS SOLUTION			PANASONIC OFFICE PRODUCT			SUPER TECH BUSINESS SYSTEM			OFFICE AUTOMATION GROUP		
					Tech: Avel:	Quted Rates	Total	Tech: Avel:	Quted Rates	Total	Tech: Avel:	Quted Rates	Total	Tech: Avel:	Quted Rates	Total	Tech: Avel:	Quted Rates	Total
1	IT Equipment	Printer	Printing Technology: Laser Print Speed: 35-40 PPM Standard Connectivity: USB 2.0 or above , Ethernet 10/100/1000 Gigaabit/Wifi Duplex Printing: Automatic, Standard Memory: 512 MB or above Paper Size: A4, Legal, 1 year Warranty Availability/Surety of spare parts/toner in the market	12	Y	42400	508800	Y	42947	515364	Y	43990	527880	Y	34100	409200	N	32000	384000
2	IT Equipment	Desktop Computer Latest	Processor type : Intel Core i7 Latest Generation RAM size : 4GB Hard Disk : 1TB Keyboard /Mouse LED : 18.5" One year local warranty	10	Y	106300	1063000	Y	96447	964470	Y	104125	1041250	Y	101000	1010000	N		0
3	IT Equipment	UPS	1 KVA with internal Battery One year Local Warranty	20	Y	13500	270000	Y	13147	262940	Y	10990	219800	Y	10500	210000	N		0
TOTAL							162200 1841800			152541 1742774			159105 1788930		145600 1629200			32000 384000	

The Super Tech Business System Peshawar offer lowest rates in Printer & UPS and fulfilling the required performance specification, therefore recommended for supply.
 The Quick Business Solution Peshawar offer lowest rates in Disk Top Computer and fulfilling the required performance specification, therefore recommended for supply.


 Project Director (CB&S) /
 ASF(PFC) Finance Department


 Deputy Secretary (Bgt-I)
 Finance Department


 Director FMIU
 Finance Department


 Section Officer (Admin)
 Finance Department


 Representative
 OF ST&IT


 Assistant Director (A/F)
 (CB&S) of FD