

# Tender Evaluation Report regarding Procurement of Laptops, Scanners and Portable Hard Drives

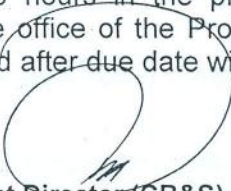
GOVERNMENT OF KHYBER PAKHTUNKHWA, FINANCE DEPARTMENT

## TENDER NOTICE

Sealed tenders are invited from well reputed firms duly registered with Income Tax and Sales Tax Departments for the supply and installation of IT equipment.

2. Tender documents /detailed specifications of the aforesaid items, terms and conditions may be obtained from the office of the Assistant Director (Admn/Finance), Capacity Building & Strengthening (CB&S) of Finance Department, Directorate of Treasuries & Accounts Building Room No.01, 1st Floor, Peshawar before the closing date i.e. 29.01.2018.

3. The interested firms/parties (active tax payers) may submit their sealed bids in the office of Assistant Director(Admn/Finance), CB&S along with call deposit @ 2% of total cost of the Bid in the shape of Bank Draft/Pay Order through any scheduled Bank in favour of undersigned latest by 29.01.2018 (before 1200 hours), which will be opened on the same date at 1400 hours in the presence of bidders/authorized representatives of the bidders in the office of the Project Director (CB&S). Finance Department. Incomplete bids/received after due date will not be entertained.

  
Project Director (CB&S)  
Government of Khyber Pakhtunkhwa,  
Finance Department, Civil Secretariat, Peshawar  
(Phone No. 091-9212551)

## Detail Specification of supply and Installation of IT Equipment

S.No	Item	Specification	Qty
2	Laptop 2-in-1	<p><b>Processor:</b> Intel Core i7 (Minimum 7<sup>th</sup> Generation)</p> <p><b>Hard Disk:</b>500 GB SSD or above</p> <p><b>RAM:</b>16GB or higher</p> <p><b>Screen:</b> Touch 13.3" FHD Screen</p> <p><b>Graphics:</b> Intel HD Graphics</p> <p><b>Battery:</b> Adapter with battery</p> <p><b>Webcam:</b>2.0 MP Wide screen HD Webcam</p> <p><b>LAN Card:</b> Wireless 802.11 b/n + blue tooth</p> <p><b>Carry bag:</b> Yes</p> <p><b>Internal Speaker:</b> Stereo Speakers</p> <p><b>Windows:</b> Windows 10 home Registered</p> <p><b>Warranty:</b> one year local warranty</p>	15
2	Heavy Duty Scanner	<ul style="list-style-type: none"> <li>• Scanner Type: Flatbed, ADF, Sheetfed</li> <li>• Automatic Document Feeder:80 or above</li> <li>• Scan Resolution: Optical 600dpi or above</li> <li>• Bit depth: 24 or above bits external and 48 or above bits internal</li> <li>• Scan Speed:50ppm or above</li> <li>• Duty cycle:6000 or above pages per day</li> <li>• Media type:Legal,A4</li> <li>• Scan mode: two scan modes(simplex/duplex)</li> <li>• Scanner feature: auto colour detect, auto-crop, auto-orient, OCR, edge removal, remove hole, color dropout, straighten the page, batch processing</li> <li>• Connectivity: USB 2.0 and USB 3.0(Super speed)</li> <li>• Warranty: One year local Warranty</li> </ul>	06
1	Portable Hard Drive	<ul style="list-style-type: none"> <li>• 2 TB</li> <li>• USB 3.0</li> <li>• Shock resistance</li> <li>• USB Powered</li> </ul>	06

## TENDER DOCUMENT

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax.No: \_\_\_\_\_


GST Reg.No. \_\_\_\_\_

NTN: \_\_\_\_\_

### TERMS & CONDITIONS:

1. Income/Sales Tax will be deducted as per Govt. Rules.
2. Tender document must be signed by the authorized person of the firm.
3. The supplier must be an authorized dealer/reseller of the manufacturer.
4. Sealed bids may be sent through registered mail/courier service, which must be reached to the office of the undersigned upto 29.01.2018 (before 1200 hours). The bids received after the due date shall not be entertained.
5. Incomplete/conditional bids shall not be acceptable.
6. Rates/quotations must be valid for 90-days.
7. The items shall be supplied within 15 days or the time limit given in the supply order, failing which the call deposit shall stand forfeited.
8. An affidavit to the effect that the bidder has never been indulged in any litigation and has never been blacklisted by any Department/Organization of the Government(s) and those original/genuine items will be supplied.
9. If any fault/defect occurs in the equipment during the warranty period, it will be done /replaced by the supplier at his own risk and cost.
10. Number of items can be increase/decreased.
11. The equipment shall strictly confirm to the specification no equivalent or alternate shall be acceptable
12. The items will be delivered/installed at Finance Department, Government of Khyber Pakhtunkhwa, Peshawar within the time limit mentioned in the supply order at the cost of the supplier.

13. No separate transportation and carriage charges will be paid for delivery/installation of the equipment.
14. The firm interested in supply of the above equipment may quote separate bid for each item.
15. The payment shall be subject to User Acceptance Testing (UAT) as well as clearance of bill.
16. The Competent Authority has the right to accept or reject the tender partially or entirely under section 47 of Khyber Pakhtunkhwa Procurement Rules, 2014.

  
**Project Director (CB&S)**  
**Government of Khyber Pakhtunkhwa,**  
**Finance Department, Civil Secretariat, Peshawar**  
**(Phone No. 091-9212551)**

**Acceptance Note:**

We, hereby, accept all the above mentioned terms and conditions as a whole prescribed for supply of items.

**Signature of the  
Bidder  
with Seal**


Subject: **MINUTES OF THE MEETING REGARDING PROCUREMENT OF IT EQUIPMENTS**


The subject meeting was held on 29-01-2017 at 3.00 PM under the Chairmanship of Special Secretary/Project Director (CB&S-FD), Finance Department in his office. The following members of the Procurement Committee attended the meeting:

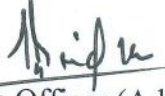
- |  |          |
|--|----------|
| i. Special Secretary/Project Director (CB&S-FD),<br>Finance Department | Chairman |
| ii. Deputy Secretary(Dev-I)<br>Finance Department.                     | Member   |
| iii. Director FMIU,<br>Finance Department.                             | Member   |
| iv. Representative of ST&IT, Department.                               | Member   |
| v. Section Officer(Admn),<br>Finance Department.                       | Member   |
| vi. Assistant Director (A/F),<br>CB&S, Finance Department.             | Member   |


2. The Chair, while opening the discussion, welcomed the participants and invited Assistant Director (A/F) to apprise the Committee about the agenda of the meeting. Assistant Director (A/F) said that the two firms have submitted their bids in response to the tender floated on KPPRA website. Representatives of the firms were also present during opening of bids (**Annex-I**). After opening of the bids the items were discussed one by one and the committee evaluated the comparative statement at **Annex-II**. Following item-wise recommendations were made:

- i. **Laptop:** The Committee unanimously recommended M/s Quick Business for supply of HP Spectra x360-13 @ Rs.205,447/unit, being lowest and full filling the required technical and performance specifications.
  - ii. **Heavy Duty Scanner:** The Committee unanimously recommended M/s Quick Business for supply of HP Model Enterprise 5000-S4 Scanner @ Rs. 81,447//unit, being lowest and full filling the required technical and performance specifications. Although the Scanner quoted by M/s Silicon is lowest in prices but it does not fulfill the technical and performance specifications.
  - iii. **Portable Hard Drive:** The Committee unanimously recommended M/s Quick Business for supply of Portable Hard Drive @ Rs.13,147/unit, being lowest and full filling the required technical and performance specifications.
3. The meeting ended with vote of thanks from the Chair.

  
Deputy Secretary (Dev-I)  
Finance Department  
Member

  
Assistant Director FMIU,  
Finance Department  
Member

  
Section Officer (Admn)  
Finance Department  
Member

  
Representative of ST&IT,  
Department  
Member

  
Assistant Director (A/F),  
CB&S, Finance Department  
Member

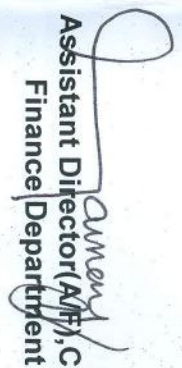
  
Special Secretary/PD(CB&S)

**COMPARATIVE STATEMENT OF LAPTOP**


S #	Item	Specifications	M/s Quick Business	M/s Silicon Technologies	Remarks	
			HP Spectra x360-13 7th Generation Rs. 205,447	HP Spectra x360-13 7th Generation Rs. 205,800		
1	Laptop 2-in-1	Processor	Intel Core i7 (Minimum 7th Generation)	Yes	Yes	The Committee unanimously recommended M/s Quick Business for supply of HP Spectra x360-13 @ Rs.205,447/unit, being lowest and full filling the required technical and performance specifications.
		Graphics:	Intel HD Graphics	Yes	Yes	
		Hard Disk	500 GB SSD or above	Yes	Yes	
		RAM	16GB or higher	Yes	Yes	
		Screen	Touch 13.3" FHD Screen	Yes	Yes	
		Battery	Adapter with battery	Yes	Yes	
		Webcam	2.0 MP Wide screen HD Webcam	Yes	Yes	
		Lan Card	Wireless 802.11 b/n + blue tooth	Yes	Yes	
		Carry bag	Yes	Yes	Yes	
		Internal Speaker	Stereo Speakers	Yes	Yes	
		Windows:	Windows 10 home Registered	Yes	Yes	
Warranty	one year local warranty	Yes	Yes			

  
Special Secretary/PD(CB&S)  
Finance Department

  
Deputy Secretary (Dev-I)  
Finance Department

  
Assistant Director (AF), CB&S  
Finance Department

  
Section Officer (Admn)  
Finance Department

  
Representative of ST&IT  
Department

  
Assistant Director-I  
Department

**COMPARATIVE STATEMENT OF HEAVY DUTY SCANNER**

S #	Item	Specifications	M/s Quick Business	M/s Silicon Technologies	Remarks	
			HP Model Enterprise 5000-S4 Rs. 81,447/-	HP Scanner 2500-FI Rs. 39,500		
2	Heavy Duty Scanner	Scanner Type	Flatbed, ADF, Sheetfed	Yes(Sheetfed)	Yes(Flatbed,ADF)	The Committee unanimously recommended M/s Quick Business for supply of HP Model Enterprise 5000-S4 Scanner@ Rs. 81,447/unit, being lowest and full filling the required technical and performance specifications. Although the Scanner quoted by M/s Silicon is lowest in prices but it does not fulfill the technical and performance specifications.
		Automatic Document Feeder	80 or above	Yes(80)	No(50)	
		Scan Resolution	Optical 600dpi or above	Yes(600dpi)	Yes(600dpi)	
		Bit depth	24 or above bits external and 48 or above bits internal	Yes(24 bits and 48 bits)	Yes(24 bits and 48 bits)	
		Scan Speed:	50ppm or above	Yes (50ppm)	No(20ppm)	
		Duty cycle:	6000 or above pages per day	Yes(6000)	No(1500)	
		Media type	Legal,A4	Yes	Yes	
		Scan mode	two scan modes(simplex/duplex)	Yes	Yes	
		Scanner feature	auto colour detect, auto-crop, auto-orient, OCR, edge removal, remove hole, color dropout, straighten the page, batch processing	Yes	Yes	
		Connectivity	USB 2.0 and USB 3.0(Super speed)	Yes	Yes	
Warranty	One year local Warranty	Yes	Yes			

Special Secretary/PD(CB&S)  
Finance Department

Deputy Secretary (Dev-I)  
Finance Department

Assistant Director(A/F) CB&S  
Finance Department

Section Officer(Admn)  
Finance Department

Representative of ST&IT  
Department

Assistant Director-I  
Department

**COMPARATIVE STATEMENT OF PORTABLE HARD DRIVE**

S #	Item	Specifications	M/s Quick Business	M/s Silicon Technologies	Remarks
			Transcend/ADATA Rs. 13,147/-	Silicon Rs. 14,840/-	
3	Portable Hard drive	2 TB	Yes	Yes	The Committee unanimously recommended M/s Quick Business for supply of Portable Hard Drive @ Rs. 13,147/unit, being lowest and full filling the required technical and performance specifications.
		USB 3.0	Yes	Yes	
		Shock Resistance	Yes	Yes	
		USB Powered	Yes	Yes	

**Special Secretary/PD(CB&S)  
Finance Department**

**Deputy Secretary (Dev-I)  
Finance Department**

**Assistant Director(A/F), CB&S  
Finance Department**

**Section Officer(Admn)  
Finance Department**

**Representative of ST&IT  
Department**

**Assistant Director-I  
Department**