



GOVERNMENT OF KHYBER PAKHTUNKHWA  
FINANCE DEPARTMENT

NO.BO.I/FD/5-8/2015-16/Economy Measures

Dated Peshawar the 26.06.2015

To

- 1) The Senior Member, Board of Revenue, Khyber Pakhtunkhwa.
- 2) All Administrative Secretaries to Govt. of Khyber Pakhtunkhwa.
- 3) The Principal Secretary to Governor, Khyber Pakhtunkhwa.
- 4) The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
- 5) All Divisional Commissioners in Khyber Pakhtunkhwa.
- 6) All Heads of Attached Departments in Khyber Pakhtunkhwa.
- 7) All Heads of Autonomous/Semi-Autonomous Bodies in Khyber Pakhtunkhwa.
- 8) All Deputy Commissioners in Khyber Pakhtunkhwa.
- 9) The Registrar, Peshawar High Court, Khyber Pakhtunkhwa.
- 10) The Secretary, Provincial Assembly, Khyber Pakhtunkhwa, Peshawar.
- 11) The Registrar, Khyber Pakhtunkhwa Service Tribunal Peshawar.
- 12) The Secretary, Khyber Pakhtunkhwa Public Service Commission, Peshawar.

Subject: - **ECONOMY/AUSTERITY MEASURES FOR FINANCIAL YEAR 2015-16**

Dear Sir,

I am directed to refer to the subject noted above and to say that the Provincial Cabinet in its meeting held on 15.06.2015 while considering the Budget Estimates, 2015-16, approved the following guiding principles to curtail the recurring expenditure, to be effective from 1<sup>st</sup> July, 2015:-

- 1) There shall be complete ban on creation of posts except posts required for completed Developmental Projects. However, in case of exigencies, the Chief Minister may relax the ban on case to case basis.
- 2) There shall be complete ban on treatment abroad on Provincial Government's expense. In exceptional deserving cases, the ban may be relaxed by the Chief Minister on case to case basis.
- 3) There shall be complete ban on purchase of new vehicles. Project vehicles shall be exempted. However, in case of exigencies, the Chief Minister may relax the ban on case to case basis.
- 4) Participation in workshops/seminars and training abroad involving provincial funds will be considered only in very special cases with the approval of the Chief Minister on case to case basis.
- 5) All Administrative Secretaries and Heads of Autonomous/Semi-Autonomous Bodies, being Principal Accounting Officers, shall conduct meetings of Departmental Accounts Committee regularly so as to ensure INTERNAL AUDIT of their respective Departments /Organizations.
- 6) To achieve the budgeted Provincial Revenue targets, the Administrative Secretaries/Heads of Autonomous/Semi-Autonomous Bodies, shall convene monthly meetings and minutes thereof shall be sent to Finance Department regularly.
- 7) No appointment of contingent paid staff shall be made during the course of the financial year without prior approval of Finance Department.
- 8) No appointment shall be made against leave vacancies without prior approval of Finance Department.
- 9) Appointment of retired Government Servants shall not be made against regular (permanent/temporary) posts except those allowed under the law, rules and policy.
- 10) No appointment will be made against vacant posts (except Class-IV) without obtaining NOC from the concerned Surplus Pool."

(Contd: on Page-2)



- 11) Consumption of Electricity and POL shall be economized.
- 12) All Government Rest Houses/Guest Houses etc may be managed on commercial basis through appropriate institutional arrangements.
- 13) Expenditure shall be restricted to the funds released and the Administrative Departments shall not incur expenditure in anticipation of additional grants or supplementary grant.
- 14) No developmental scheme involving creation of posts will be considered without prior clearance of Finance Department.
- 15) No department shall retain receipts in Bank Accounts. The Departments must remit all Receipts to Provincial Account forthwith except where Departments/facilities have been specifically permitted under some Statute/Act.
- 16) Expenditure on "Advertising & Publicity" shall be restricted to the bare minimum.
- 17) All new Government Houses constructed for public/civil servants and public representatives, from the public exchequer, will not exceed an area of 10 marlas and 01 kanal as per categorization."
- 18) The advertisement charges allocated under Current Revenue Expenditure shall be utilized on Current Budget side only. As regards expenditure on Developmental Side, necessary provision will be made in the PC-I(s)/Costs Estimate(s) of the concerned scheme(s) whereas the devolved Department's expenditure on this account shall be met out of Account-IV of the District concerned.
- 19) These economy measures will also be applicable on Autonomous Bodies under the Provincial Government for which funds are provided out of Current Revenue Budget.

2. The above Economy/Austerity Measures for the financial year 2015-16 may kindly be implemented in letter and spirit.

Yours faithfully,

(SAEED AHMAD KHAN)  
BUDGET OFFICER-I

**Endst: No. and date even:**

Copy forwarded for information and necessary action to:-

- 1) The Accountant General, Khyber Pakhtunkhwa, Peshawar.
- 2) All Additional Finance Secretaries, Finance Department.
- 3) : The Director FMIU, Finance Department.
- 4) All Deputy Secretaries, Finance Department.
- 5) All the District Accounts Officers in Khyber Pakhtunkhwa.
- 6) All the Budget/Section Officers, Finance Department, Khyber Pakhtunkhwa.
- 7) Private Secretaries to all Provincial Ministers, Khyber Pakhtunkhwa.
- 8) Private Secretary to Chief Secretary, Khyber Pakhtunkhwa, Peshawar.
- 9) Private Secretaries to Finance Secretary/Special Secretary Finance.

  
BUDGET OFFICER-I





GOVERNMENT OF KHYBER PAKHTUNKHWA  
FINANCE DEPARTMENT

NO.BO.I/FD/5-8/2015-16  
Dated Peshawar the 18/01/2016

To

- 1) The Senior Member, Board of Revenue, Khyber Pakhtunkhwa.
- 2) All Administrative Secretaries to Govt. of Khyber Pakhtunkhwa.
- 3) The Principal Secretary to Governor, Khyber Pakhtunkhwa.
- 4) The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
- 5) All Divisional Commissioners in Khyber Pakhtunkhwa.
- 6) All Heads of Attached Departments in Khyber Pakhtunkhwa.
- 7) All Heads of Autonomous/Semi-Autonomous Bodies in Khyber Pakhtunkhwa.
- 8) All Deputy Commissioners in Khyber Pakhtunkhwa.
- 9) The Registrar, Peshawar High Court, Khyber Pakhtunkhwa.
- 10) The Secretary, Provincial Assembly, Khyber Pakhtunkhwa, Peshawar
- 11) The Registrar, Khyber Pakhtunkhwa Service Tribunal Peshawar.
- 12) The Secretary, Khyber Pakhtunkhwa Public Service Commission, Peshawar.

Subject: - **ADDITIONAL ECONOMY/AUSTERITY MEASURES FOR 2015-16**

Dear Sir,

I am directed to refer to the subject noted above and to say that in order to curtail recurring expenditure the following additional austerity measures shall be adopted during current financial year (2015-16):

- 1) There shall be complete ban on holding Seminars and Workshops in Five Star Hotels etc. involving Provincial funds.
- 2) There shall be ban on purchase and use of Electric Heaters and Geezers in all Government Offices/Institutions/Colleges except hospitals. The existing electric heaters, if any, in the offices/institutions, should immediately be deposited with the Heads of the Department/Attached Department or Institution concerned for disposal after observing codal formalities.
- 3) All Principal Accounting Officers and DDOs shall ensure payment of utility bills within stipulated time to avoid undue burden of late payment charges.
- 4) No call shall be made beyond authorized limit of official and residential telephones.
- 5) Consumption of stationery will be economized. All Departments/Offices shall use double side of papers in Offices.
- 6) Use of all unauthorized vehicles must be stopped and redundant vehicles may be handed over to the Administration Department forthwith.
- 7) Funds on account of M&R of Roads and Buildings shall be properly justified and unnecessary expenditure should be discouraged.
- 8) No vehicle of beyond 1000 CC shall be used for local general duty.

2. The above Economy/Austerity Measures for the financial year 2015-16 may kindly be implemented in letter and spirit.

Yours faithfully,

  
(SAEED AHMAD KHAN)  
BUDGET OFFICER-I

(PTO)



**Endst: No. and date even:**

Copy forwarded for information and necessary action to:-

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- 6) All the Budget/Section Officers, Finance Department, Khyber Pakhtunkhwa.
- 7) Private Secretaries to all Provincial Ministers, Khyber Pakhtunkhwa.
- 8) Private Secretary to Chief Secretary, Khyber Pakhtunkhwa, Peshawar.
- 9) Private Secretaries to Finance Secretary/Special Secretary Finance.

  
BUDGET OFFICER-I