



# GOVERNMENT OF KHYBER PAKHTUNKHWA FINANCE DEPARTMENT

Finance Department Civil Secretariat Peshawar  
General-s

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No.2/3(F/L)/FD/2019-20/Vol-XIV  
Dated Peshawar the 14<sup>th</sup> July, 2021

To

1. The Additional Chief Secretary, P&D Department Govt of Khyber Pakhtunkhwa, Peshawar.
2. The Senior Member Board of Revenue, Khyber Pakhtunkhwa, Peshawar.
3. The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa, Peshawar.
4. The Secretary to Governor, Khyber Pakhtunkhwa, Peshawar.
5. All Administrative Secretaries to Government of Khyber Pakhtunkhwa, Peshawar.
6. All Divisional Commissioners in Khyber Pakhtunkhwa.
7. All Heads of Attached Departments in Khyber Pakhtunkhwa.
8. All Deputy Commissioners in Khyber Pakhtunkhwa.
9. The Member Board of Revenue, Khyber Pakhtunkhwa, Peshawar.
10. The Registrar, Peshawar High Court, Peshawar.
11. The Chairman, Khyber Pakhtunkhwa Public Service Commission, Peshawar.
12. The Chairman, Khyber Pakhtunkhwa Service Tribunal, Peshawar.
13. All Chief Executives Autonomous/Semi-Autonomous Bodies/Corporations in KP.

Subject: - **RECONCILIATION OF CLOSING BALANCES AS ON 30<sup>TH</sup> JUNE 2021 IN DESIGNATED BANK ACCOUNTS**

Dear Sir,

In continuation of this Department letter No.2/3(F/L)/FD/2019-20/Vol-XIII dated 03.02.2020, whereby specific instructions regarding placement of public fund in banks have been issued for strict compliance, I am directed to state that since financial year 2020-21 stand closed on 30<sup>th</sup> June 2021, hence, it is imperative to reconcile the closing balances in all designated bank accounts falling in the purview of the department concerned with respective Budget/Development Sections of Finance Department latest by 5<sup>th</sup> August, 2021 alongwith duly verified bank statement for 2020-21.

2. This reconciliation process per-se the rules & instructions already invoked shall be the prime responsibility of each PAO, Controlling Authority and DDO in respect of bank accounts falling under their purview. Moreover, balance in the bank accounts if any, remaining on June 30<sup>th</sup> 2021 shall not be utilized without its prior revival by Finance Department during current financial year 2021-22 as contained vide letter under reference.

3. In case of no response by the target date, the funds available in their designated bank accounts shall stand frozen and no further transaction could be made out of their designated bank account by the department concerned. Further, no release will be made out of current as well development budget to the department concerned subject to reconciliation with the respective budget / development sections of Finance Department.

4. Non-compliance will leave Finance Department with no other option but to retrieve all funds lying in these designated bank accounts to the Central Treasury Account of the Provincial Government.

5. All heads of Government Departments/Offices/Autonomous/Semi-Autonomous Bodies/Corporations are hereby advised to ensure strict compliance with the above instructions of the Government in letter and spirit. Failure to comply with these instructions shall be taken seriously and stern disciplinary proceedings will be initiated against the concerned Departments Offices/Autonomous/Semi-Autonomous Bodies Corporations.

Yours faithfully,

(HAMMAD RAZA)  
BUDGET OFFICER (FUNDS/LOANS)

(P.T.O)



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General-s

Endost: No. & Date even.

Copy forwarded to:-

1. The Accountant General, Khyber Pakhtunkhwa.
2. The Managing Director, Bank of Khyber, 34 the Mall, Peshawar Cantt.
3. PSO to Chief Secretary Govt of Khyber Pakhtunkhwa, Peshawar.
4. The Director, FMIU, Finance Department with the request to upload the above instruction on Finance Department's website.
5. The Director, Local Fund Audit, Peshawar.
6. All Section / Budget Officers in Finance Department for necessary action.
7. PS to Finance Secretary.
8. PS to Special Secretary Finance-I&II.
9. PAs to All Additional Secretaries/Deputy Secretaries (NMAs) in Finance Department.

BUDGET OFFICER (FUNDS/LOANS)