

**GOVERNMENT OF KHYBER PAKHTUNKHWA, FINANCE DEPARTMENT**

**TENDER NOTICE**

Sealed tenders are invited from well reputed firms duly registered with Income Tax and Sales Tax Departments using single stage two envelope method for the supply and installation of heavy duty Photostat Machine.

2. Tender documents /detailed specifications of the aforesaid items, terms and conditions are given below and can also be obtained from the office of the undersigned during office hours before the closing date i.e. 18.05.2017.

3. The interested firms/parties (active tax payers) may submit their sealed bids along with call deposit @ **2%** of total cost of the Bid in the shape of Bank Draft/Pay Order through any scheduled Bank in favour of undersigned latest by 18.05.2017 (before 1200 hours), which will be opened on the same date at 1500 hours in the presence of bidders/authorized representatives of the bidders in the office of the Additional Secretary (Budget/Admn) Finance Department. Incomplete bids/received after due date will not be entertained.

**Section Officer (Admn)  
Government of Khyber Pakhtunkhwa,  
Finance Department, Civil Secretariat, Peshawar  
(Phone No. 091-9210074)**

# TENDER DOCUMENT

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax.No: \_\_\_\_\_

GST Reg.No. \_\_\_\_\_

NTN: \_\_\_\_\_

## **TERMS & CONDITIONS:**

1. Income/Sales Tax will be deducted as per Govt. Rules.
2. Tender document must be signed by the authorized person of the firm.
3. Sealed bids may be sent through registered mail/courier service, which must be reached to the office of the undersigned upto 18.05.2017 (before 1200 hours). The bids received after the due date shall not be entertained.
4. Incomplete/conditional bids shall not be acceptable.
5. Rates/quotations must be valid for 90-days.
6. The items shall be supplied within 15 days or the time limit given in the supply order, failing which the call deposit shall stand forfeited.
7. An affidavit to the effect that the bidder has never been indulged in any litigation and has never been blacklisted by any Department/Organization of the Government(s) and those original/genuine items will be supplied.
8. If any fault/defect occurs in the equipment during the warranty period, it will be done /replaced by the supplier at his own risk and cost.
9. The equipment shall strictly confirm to the specification no equivalent or alternate shall be acceptable
10. The items will be delivered/installed at Finance Department, Government of Khyber Pakhtunkhwa, Peshawar within the time limit mentioned in the supply order at the cost of the supplier.

- 13.No separate transportation and carriage charges will be paid for delivery/installation of the equipment.
- 14.The firm interested in supply of the above equipment may quote separate bid for each item.
- 15.The payment shall be subject to User Acceptance Testing (UAT)/ Technical Inspection by Inspection Committee as well as clearance of bill.
- 16.The Competent Authority has the right to accept or reject the tender partially or entirely under section 47 of Khyber Pakhtunkhwa Procurement Rules, 2014.

**Section Officer (Admn)**  
**Government of Khyber Pakhtunkhwa,**  
**Finance Department, Civil Secretariat, Peshawar**  
**(Phone No. 091-9210074)**

**Acceptance Note:**

We, hereby, accept all the above mentioned terms and conditions as a whole prescribed for supply of items.

**Signature of the  
Bidder  
with Seal**

**SPECIFICATION FOR HEAVY DUTY PHOTOCOPIER  
(COPIER, PRINTER AND SCANNER 3 IN 1)**

**Quantity Required: 01**

Speed	75 Copies Per Minute or above
Technology	Latest Laser Multifunctional, Mono Component
Print Resolution	1200 x 1200 dpi
Warm up time	30 sec or less
Time to first copy	3.1 sec or less
Paper Input Capacity	1500 x 2 Sheets, 550 x 2 Sheets and 100 sheets Multi-purpose tray
DADF Capacity	300 Sheets
Duplex Unit	Double Sided Printing as standard
Memory	3 GB minimum or higher
Hard Disk	250 GB or higher
Zoom range	25%---400% (1% increments)
Continuous Copy	1-9999 copies
Scan resolution	600 x 600 dpi
Scan Speed	Single sided (600 dpi A4) 120/60 ipm
	Double sided (300 dpi A4) 240/220 ipm
Toner life	55000 copies or higher
Drum Life	5-6 Million copies
Interface	Network/USB/wireless Wi-Fi

## Technical Evaluation Criteria

S.No	Description	Max Points	Secured Points
1	<u>Compliance with Specification</u>	30	30
2	<u>Number of Technical Employee</u>	less than 20 = 02	5
		More than 50= 05	
3	<u>Pakistan Engineering Certificate</u>	Registered in specialized code ME06 = 05	5
4	<u>Taxes Certificates/Filer</u>	NTN Certificate = 02	5
		NTN along with GST Certificate & Professional tax = 05	
5	<u>Similar Nature of Jobs Completed</u>	No. of 20 Jobs completed = 03	5
		No. of Jobs more than 20 = 05	
6	<u>Total Client/Successful project list</u>	Up to 20 Client = 03	5
		More than 20 Client = 05	
7	<u>Yearly Business Turn Over</u>	Up to Rs.50 Million = 03	5
		More Than Rs.50 Million = 05	
8	<u>International offices</u>	One office =02	5
		More the one office= 5	
9	<u>Regional Office/Set Up in Peshawar KPK</u>	5	5
10	<u>Offices in Pakistan</u>	Up to Two Offices = 03	5
		More than Two Offices = 05	
11	<u>Memorandum &amp; Article of Company</u>	5	5
12	<u>ISO Certificate</u>	5	5
13	<u>Company Profile</u>	10	10
14	<u>Authorization Letter From the Principal</u>	5	5