



GOVERNMENT OF KHYBER PAKHTUNKHWA FINANCE DEPARTMENT

Finance Department, Civil Secretariat, Peshawar

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No.BO.I/FD/5-20/2021-22/Release Policy

Dated Peshawar the 30/06/2021

To

- 1) The Additional Chief Secretary, P & D Department, Khyber Pakhtunkhwa.
- 2) The Senior Member, Board of Revenue, Khyber Pakhtunkhwa.
- 3) All Administrative Secretaries to Govt. of Khyber Pakhtunkhwa.
- 4) The Principal Secretary to Governor, Khyber Pakhtunkhwa.
- 5) The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
- 6) All Divisional Commissioners in Khyber Pakhtunkhwa.
- 7) All Deputy Commissioners in Khyber Pakhtunkhwa.
- 8) The Registrar, Peshawar High Court, Khyber Pakhtunkhwa.
- 9) The Secretary, Provincial Assembly, Khyber Pakhtunkhwa, Peshawar
- 10) The Registrar, Khyber Pakhtunkhwa Service Tribunal Peshawar.
- 11) The Secretary, Khyber Pakhtunkhwa Public Service Commission, Peshawar.

Subject: **RELEASE POLICY FOR FINANCIAL YEAR 2021-22**

Dear Sir,

I am directed to refer to the subject noted above and to state that budget allocated under Current & Development Expenditure, both Provincial and Local Government including merged areas are hereby released as per breakup given below: -

A) DEVELOPMENT EXPENDITURE:

TYPE OF SCHEMES	FUNDS RELEASE METHODOLOGY
1. Ongoing approved schemes	<ol style="list-style-type: none">i) 100% funds allocated to ongoing schemes of a sector will be released at the start of the financial year. However, in case of fiscal constraints or any cash balance issues, Finance Department reserves the right to make adjustments as and when required.ii) Out of the released funds, the Administrative Departments will ensure adequate releases to the on-going schemes due for completion and to the schemes pertaining to snow bound areas (either due for completion or not) through intra sectoral re-appropriations.
2. New approved schemes	100% funds allocated to new schemes of each sector will be released on production of Administrative Approval (AA).

1. District wise complete breakup of the umbrella schemes shall be provided by the Department within one week after release of funds to enable Finance Department to punch it in SAP system.
2. No release shall be made in the name of individuals with respect to Umbrella schemes.
3. **100%** release will be made for procurement of medicines and any other essential heads under schemes of Health Department on the request of the Department.
4. Development funds to schemes having designated accounts will be released subject to production of utilization report and bank statement of their accounts.
5. Intra-Sectoral re-appropriation approved by Administrative Departments to development schemes shall be punched in SAP system by Administrative Departments themselves and not by the Finance Department.
6. No re-appropriation shall be made against those schemes wherefrom funds are re-appropriated to other schemes, during current financial year.
7. No re-appropriation shall be made from the "High Impact Priority Projects".

(B) CURRENT EXPENDITURE – PROVINCIAL

S#	OBJECTS	FUNDS TO BE RELEASED
1.	• Salary* (except Honoraria which shall be released on case-to-case basis)	100%
2.	• Electricity • Sui Gas Charges • Advertisement Charges (Current side only) • Financial Assistance to the families of Government servants who die while in service	100%
3.	Rest/Others	75%
4.	Purchase of Physical Assets	75%
5.	Maintenance & Repair **	75%
6.	Wheat Subsidy	Release on need basis.
7.	Medical Teaching Institutions (MTIs)	25% each quarter; However, 4 th quarter release shall be subject to availability of financial resources.
8.	Funds at the disposal of Finance Department	Release on case-to-case basis through re-appropriation as per Guidelines contained in Finance Department's circular letter No. BO. I/FD/5-17/2014 - 15 dated 12/06/2015
9.	S.N.E (Fresh)	Authentication of Audit Copy by the Finance Department

NOTE:

- Medical Charges*:-** The funds released under object A01274-Medical Charges shall be utilized by the concerned sanctioning authorities only upto the limit of medical re-imbursment claims i.e Rs.30,000/- where verification / authentication by Director General, Health Services, Khyber Pakhtunkhwa is not required under the prevailing rules/policy instructions. The incurrence of expenditure against the remaining claims shall be authorized by Finance Department on case-to-case basis as usual subject to fulfillment of all codal formalities.
- Repair & Maintenance **:-** The funds allocated for civil works including Public Health Engineering & Irrigation, maintenance and repair of Roads, Highways, Bridges and Buildings, will be released on case to case basis with the approval of competent forum and issuance of Administrative Approval.
- Release of Withheld Budget:-** The withheld budget under Current Expenditure (Provincial) will be released in 2nd quarter of current financial year subject to availability of financial resources. The individual demands for release of balance funds shall be examined at the level of concerned Sections and decided by the competent authority based on justification(s) provided by the Administrative Department concerned."
- Grant in Aid:-** Grant in Aid will be released subject to the provision of bank statement by the concerned autonomous entity after unconditional release in 1st quarter.

(C) DEVELOPMENT & CURRENT EXPENDITURE – LOCAL GOVERNMENTS**i. DEVELOPMENT EXPENDITURE (LOCAL GOVERNMENT)**

Development share of District Development Funds shall be transferred to respective Local Governments on quarterly installment basis, which have not been provided development funds during financial year 2020-21. Such Districts, TMAs and VCs/NCs which have been provided development budget during last financial year (2020-21), shall be facilitated with funds subject to utilization of 60% development funds of last financial year.

ii. CURRENT EXPENDITURE (LOCAL GOVERNMENT)

SR.#	GRANT	FUNDS TO BE TRANSFERRED
1.	Salary	On monthly installment basis subject to adjustment of balance available from previous month.
2.	Non-salary	On quarterly installment basis subject to availability of financial resources.

(D). **GRANT TO LOCAL COUNCILS**

SR.#	GRANT	FUNDS TO BE TRANSFERRED
1.	TMA	On monthly installment basis subject to availability of financial resources.
3.	Grant to VCs/NCs	100% share of the Grant on monthly installment basis subject to availability of financial resources.
4.	Cantt: Board	On monthly installment basis subject to availability of financial resources.

(E). **DEVELOPMENT AUTHORITIES**

Grant in Aid shall be released to the concerned development authority on quarterly basis.

(F). **URBAN IMMOVABLE PROPERTY TAX**

UIPT shall be transferred to respective Development Authorities/TNAs on quarterly basis. During 1st quarter, the amount transferred may be based on provisional estimates. Any adjustments may be made to these amounts in the following quarter based upon actual collections.

Yours faithfully,


(SAEED AHMAD KHAN)
BUDGET OFFICER-I

Endst: No. and date even:

Copy forwarded for information and necessary action to the:

- 1) Accountant General, Khyber Pakhtunkhwa, Peshawar.
- 2) All Heads of Attached Departments in Khyber Pakhtunkhwa.
- 3) All Heads of Autonomous/Semi-Autonomous Bodies in Khyber Pakhtunkhwa.
- 4) Military Secretary to Governor, Khyber Pakhtunkhwa, Peshawar.
- 5) All Divisional Controller of Accounts / District Accounts Officer, Khyber Pakhtunkhwa
- 6) Budget Officer II-XI, Fund/Loan, PFC & NMAs, Finance Department.
- 7) Section Officer (Dev. I-IV), Finance Department.
- 8) Private Secretary to Minister for Finance, Khyber Pakhtunkhwa.
- 9) P.Ss to Finance Secretary/Special Secretary Finance/NMAs.
- 10) P.As to Addl: Finance Secretaries (Budget/PFC & Development).
- 11) P.A to Director, FMIU, Finance Department.
- 12) P.As to Deputy Secretaries (Budget/PAC/Development), Finance Department


BUDGET OFFICER-I