



GOVERNMENT OF KHYBER PAKHTUNKHWA FINANCE DEPARTMENT

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MINUTES OF PRE-BID MEETING

PROCUREMENT OF FURNITURE, IT EQUIPMENT, OFFICE APPLIANCES PLANT & MACHINERY, SOFTWARE & HARDWARE FOR FINANCE DEPARTMENT 2024-25.

Meeting Date: 12.02.2025 (03:00 PM)
Venue: Committee Room Finance Department
Chaired By: Additional Secretary (Admn), Finance Department
Participants: As per attendance sheet

1. Welcome Note:

The meeting started by a welcome note from the chair and followed by recitation of the Holy Quran. Then introductory session was held with the participants.

2. Brief Introduction of BSDs:

2.1 Additional Secretary (Admn), Finance Department shared brief introduction of the Bid Solicitation Documents for procurement of the subject items for Finance Department, Khyber Pakhtunkhwa and apprised that the purpose of this meeting is to incorporate the suggestions & comments from the prospective bidders and the changes so made are supplemented/amended accordingly.

2.2 The following representative of firms/suppliers attended the meeting:

S.No.	Name of Firm/Supplier	Applied For
1	Ideal Business Products	Furniture, IT Equipment, Office Appliances, Plant & Machinery, Software & Hardware Items
2	Shirazi Trading	-do-
3	Micro Systems	-do-
4	Paragon Office Solution	-do-
5	Mucaw	-do-
6	Shakeel & Sons	-do-
7	Quick Business Solution	-do-
8	Silicon Technologies	-do-
9	M/s Marwat Brothers	-do-
10	Megaplus Pakistan	-do-
11	Panasonic Office Products	-do-
12	Hamprotech	-do-
13	Combine Engineering Services	-do-
14	Fine Trads Mardan	-do-
15	Awais International	-do-
16	CDS Peshawar	-do-
17	Gerrys Information Technologies	-do-
18	Futureage Computers	-do-
19	Zeeva Enterprises	-do-
20	Haji & Sons	-do-
21	Aptechmedia	-do-
22	Zong CMPak	-do-

2.3 The following queries have been raised by the representatives of prospective bidders:

S.No.	Queries	Replies
1	Decrease in the amount of CDR.	No change in CDR amount.
2	Date of closing balance in bank statement.	The date of closing balance in Bank Statement shall be read as 17.02.2025.
3	Extension in Date of Submission and opening of bids.	Date of submission and opening of Bids shall remain the same as advertised.
4	Time period of contract.	As per BSDs.
5	Conversion of exchange rate.	Items price shall be quoted in PKR only.

6	CDR submission with financial or technical proposal.	The CDR shall be submitted with Technical Bid instead of Financial Bid.
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2.4 After threadbare discussion with the prospective bidders, the Procurement Committee agreed to revise specifications of the following items in order to procure latest and available items/goods from the market:

S.No.	Existing specification	Revised Specifications
1	Branded Desktop Computer Processor Intel Ci7 (11th Generation), Hard Disk 1TB, 256 GB SSD NVME, RAM 8GB, Intel Chipset, Hardware base security in BIOS, Keyboard, Mouse, WIFI, LED 19.5", License Windows 11 with Media, Processor Intel 14700 Ci7 (14th Generation) Graphics: Integrated Intel UHD Graphics 770, Chipset: Intel B760 chipset, Storage: 512 GB SSD M.2 2280 PCIe, 4.04 x 4 NVME Opal 2.0, RAM 8GB DDR5-5600, Card Reader: 3 in 1, Keyboard, Mouse, WIFI 6 + Bluetooth, LED 19.5", License Windows 11 Pro, 3 Year Comprehensive Warranty	Processor: Core i7-13700 (13 th Generation) Memory (RAM): 16 GB DDR5 Storage: 512GB NVMe SSD Graphics: Intel UHD Graphics 770 Monitor: 21" Full HD (1080) IPS Monitor Operating System: Windows 11 Pro (Registered) MS Office: 2021 (Registered) Connectivity: WI-FI & Bluetooth Input Devices: Keyboard & Mouse of the same brand. Ports: USB3.2, HDMI, DisplayPort, Ethernet Warranty: 3 Years Local Warranty verifiable from manufacturer
2	Laptop Intel® Core™ Ultra 7 , NPU Intel AI Boots, up to 11 tops, Memory 16 GB LP DDR5x-6400 , Storage 512 GB SSD M.2 2280 PCIe, 4.04 x 4 NVME Opal 2.0, Display: 13.3" WUXGA (1920 x 1200) IPS 300NITS, X360-Touch Screen, Integrated Pen original in box (No additional added) Wireless Connectivity: WI-FI 6E, Bluetooth, WWAN Upgradeable to 4G Camera with IR Discrete with privacy Shutter USB, Bluetooth, Battery Integrated 52 watt or higher, Backlit Keyboard, Ports: USB, HDMI, Headphone Jac, Card Reader, Nano Sim Card Slot Charger, Original Carrying Case in Laptop Carton , License Windows 11 Pro 64 bit	Processor: Core i7-13700 (13 th Generation) Memory (RAM): 16 GB DDR5 Storage: 1 TB NVMe SSD Graphics: Dedicated NVIDIA GeForce RTX 4060. Display: 15.6" FHD (1920X1080), 144Hz Refresh Rate. Operating System: Windows 11 Pro (Registered) MS Office: 2021 (Registered) Connectivity: WI-FI 6 & Bluetooth 5.2 Ports: USB C USB 3.2, HDMI, Thunderbolt 4, Ethernet Carrying Case: Bag. Warranty: 3 Years Local Warranty verifiable from manufacturer
3	Printer Laser Jet Print speed: Black (A4, normal): Up to 40 ppm ; 2 Black (A4, duplex): Up to 34 IPM, Print resolution: Black (best): Fine Lines (1200 x 1200 dpi) ; Technology: FastRes1200, ProRes1200, Economode, Monthly Duty Cycle: Up to 80,000 pages A4; Recommended monthly page volume: 750 to 4,000, Duplex Printing : Automatic, Processor speed: 1200 MHz, Memory 256MB, Connectivity: 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network; 802.11b/g/n / 2.4 / 5 GHZ Wi-Fi radio + Bluetooth; 802.3az(EEE), Mobile Printing: Smart App; Apple AirPrint™; Mopria™ Certified; Wi-Fi® Direct printing; ROAM For Business; Optional ROAM Queue Printing	Print speed: Black (A4, normal): Up to 40 ppm ; 2 Black (A4, duplex): Up to 40 IPM, Print resolution: Black (best): Fine Lines (1200 x 1200 dpi) ; Technology: FastRes1200, ProRes1200, Economode, Monthly Duty Cycle: Up to 80,000 pages A4; Recommended monthly page volume: 750 to 4,000, Duplex Printing : Automatic, Processor speed: 1200 MHz, Memory 256MB, Connectivity: 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network; 802.11b/g/n / 2.4 / 5 GHZ Wi-Fi radio + Bluetooth; 802.3az(EEE), Mobile Printing: Smart App; Apple AirPrint™; Mopria™ Certified; Wi-Fi® Direct printing; ROAM For Business; Optional ROAM Queue Printing
4	Printer Color Laser Jet Print speed: Black (A4, normal): Up to 27 ppm; Black (letter, normal): Up to 28 ppm; Black (A4, duplex): Up to 24 IPM; Black (letter, duplex): Up to 25 IPM Color (A4, normal): Up to 27 ppm; Color (letter, normal): Up to 28 ppm; Color (A4, duplex): Up to 24 IPM; Color (letter, duplex): Up to 25 IPM ,Print Resolution: Black (best) 600 x 600 dpi, Up to 38, 400 x 600 enhanced dpi; Black (normal) 600 x 600 dpi, Up to 38, 400	Print speed: Black (A4, normal): Up to 27 ppm; Black (letter, normal): Up to 28 ppm; Black (A4, duplex): Up to 24 IPM; Black (letter, duplex): Up to 25 IPM Color (A4, normal): Up to 27 ppm; Color (letter, normal): Up to 28 ppm; Color (A4, duplex): Up to 24 IPM; Color (letter, duplex): Up to 25 IPM ,Print Resolution: Black (best) 600 x 600 dpi, Up to 38, 400 x 600 enhanced dpi; Black (normal) 600 x 600 dpi, 400 x 600 enhanced dpi Color (best): 600 x 600

	x 600 enhanced dpi Color (best): 600 x 600 dpi, Up to 38, 400 x 600 enhanced dpi; Color (normal): 600 x 600 dpi, Up to 38, 400 x 600 enhanced dpi, Processor speed: 1200 MHz, Memory: Standard/Maximum: 256 Mb Standard connectivity: 1 Hi-Speed USB 2.0 port; 1 host USB at rear side; built-in Gigabit Ethernet 10/100/1000 Base-TX network port; 1 Wireless 802.11b/g/n/2.4/5 GHZ Wi-Fi radio	dpi, 400 x 600 enhanced dpi; Color (normal): 600 x 600 dpi, Up to 38, 400 x 600 enhanced dpi, Processor speed: 1200 MHz, Memory: Standard/Maximum: 256 Mb, Standard connectivity: 1 Hi-Speed USB 2.0 port; 1 host USB at rear side; built-in Gigabit Ethernet 10/100/1000 Base-TX network port; 1 Wireless 802.11b/g/n/2.4/5 GHZ Wi-Fi radio
5	Registered Anti -virus online with one year activation.	Registered Anti -virus online with one year activation (one user).
6	MS Office latest.	Registered MS Office 2021 or latest.
7	External Hard Drive 2 TB (Shock Proof) Transcend / Seagate or equivalent (S.No.17 of the BSDs).	External Hard Drive 1 TB (Shock Proof) Transcend / Seagate or equivalent
8	SMART 4K 55" INCH LED TV WITH ALL ACCESSORIES IN BOX 55" Inch Ultra HD 4K LED product type • Ultra HDTV, SMART TV • Universal Browse • Connect & Share 4K UHD Picture • PURCOLOR™ • Essential Contrast • HDR • 4K UHD • Game Mode • UHD Engine™ • Motion Rate 120 • UHD Dimming • Contrast Enhancer, Audio • Dolby® Digital Plus • 20-WATT 2 Channel Connections • 3 HDMI Connections 2 • 2 USB Connections • 1 Component Video INPUT (Shared) • 1 Composite Video INPUT (Shared) • 802.11N Built-In WI-FI • RS232 Control (Requires Adaptor)3 • Optical Audio Output Port, Included Accessories • Standard Remote, Industry Certifications • CTA 4K Ultra HD Connected Design • Clean Cable Solution®1 • Slim Design • BEZEL Color: Charcoal Black • Stand Color: Dark Gray	55" Inch Ultra HD 4K Led Product Type • Ultra HDTV, SMART TV • Universal Browse • Connect & Share 4K UHD Picture • Purcolor™ • Essential Contrast • HDR • 4K UHD • UHD Engine™ • Motion Rate 120 • UHD Dimming • Contrast Enhancer, Audio • Dolby® Digital Plus • 20-WATT 2 Channel Connections • 3 HDMI Connections 2 • 2 USB Connections • 1 Component Video Input (Shared) • 1 Composite Video Input (Shared) • 802.11N Built-In WI-FI • RS232 Control (Requires Adaptor)3 • Optical Audio Output Port , Included Accessories • Standard Remote, Industry Certifications • CTA 4K Ultra HD Connected Design • Clean Cable Solution®1 • Slim Design • Bezel Color: Charcoal Black • Stand Color: Dark Gray
9	SMART 4K 40" INCH LED TV WITH ALL ACCESSORIES IN BOX 55" Inch Ultra HD 4K LEDProduct Type • Ultra HDTV, SMART TV • Universal Browse • Connect & Share 4K UHD Picture • Purcolor™ • Essential Contrast • HDR • 4K UHD • Game Mode • UHD Engine™ • Motion Rate 120 • UHD Dimming • Contrast Enhancer, Audio • Dolby® Digital Plus • 20-WATT 2 Channel Connections • 3 HDMI Connections 2 • 2 USB Connections • 1 Component Video Input (Shared) • 1 Composite Video Input (Shared) • 802.11N BUILT-IN WI-FI • RS232 Control (Requires Adaptor)3 • Optical Audio Output Port, Included Accessories • Standard Remote, Industry Certifications • CTA 4K Ultra HD Connected Design • Clean Cable Solution®1 • Slim Design • BEZEL Color: Charcoal Black • Stand Color: Dark Gray	43" Inch Ultra HD 4K LEDProduct Type • Ultra HDTV, SMART TV • Universal Browse • Connect & Share, 4K UHD Picture • Purcolor™ • Essential Contrast • HDR • 4K UHD • UHD Engine™ • Motion Rate 120 • UHD Dimming • Contrast Enhancer, Audio • Dolby® Digital Plus • 20-WATT 2 Channel Connections • 3 HDMI Connections2 • 2 USB Connections • 1 Component Video Input (Shared) • 1 Composite Video Input (Shared) • 802.11N Built-In WI-FI • RS232 Control (Requires Adaptor)3 • Optical Audio Output Port , Included Accessories • Standard Remote, Industry Certifications • CTA 4K Ultra HD Connected Design • Clean Cable Solution®1 • Slim Design • Bezel Color: Charcoal Black • Stand Color: Dark Gray
10	PHOTOCOPIER MACHINE (HEAVY) Copy Speed: 90CPM(A4) or Higher, Copier/Printer/Scanner: Built In, DSDf: Dual Scan Feeder 300 Sheets, Available Original Size : MAX A3, Maximum Paper Capacity : 3500 Sheets, Network Printer/Scanner: Built-In, Duplex: Built-In, Memory :5 GB OR Higher, SSD Support: 100GB, OCR Function : Built-In, Network Connectivity: At Time With 02 Network Connectivity Touch Screen: 10.1"	Copy Speed: 90CPM(A4) Or Higher, Copier/Printer/Scanner: Built In, DSDf: Dual Scan Feeder 300 Sheets, Available Original Size : MAX A3, Maximum Paper Capacity : 3000 Sheets, Network Printer/Scanner: Built-In, Duplex: Built-In, Memory :5 GB Or Higher, SSD Support: 100GB, OCR Function : Built-In, Network Connectivity: At Time With 02 Network Connectivity Touch Screen: 10.1" Multi Touch WVGA Color Display Panel, Toner

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	Multi Touch WVGA Color Display Panel, Toner Life: 90,000 OR Higher, Warranty Time 3 Years	Life: 90,000 Or Higher, Warranty Time 3 Years
11	PHOTOCOPIER MACHINE (SMALL) Type: A3 Laser Multifunctional (Copier, Printer & Scanner), Print/Copy Speed: 55 CPM OR Higher, Memory: 5 GB OR Higher, Processor: 1.75 GHZ Dual Core Or Higher, Feeder: Single Pass Duplex Document Feeder 200 Sheets Capacity, Interface: Hi Speed USB & LAN Network, WIFI Wireless, Time To First Copy: 2.9 Seconds Or Less, Paper Input: Standard: 1200 Sheets Or Higher, Multi Touch Display, Warranty: One Year Standard Warranty With Parts	Type: A3 Laser Multifunctional (Copier, Printer & Scanner), Print/Copy Speed: 55 CPM Or Higher, Memory: 5 GB Or Higher, Processor: 1.75 GHZ Dual Core Or Higher, Feeder: Single Pass Duplex Document Feeder 200 Sheets Capacity, Interface: HI Speed USB & LAN Network, WIFI Wireless, Time To First Copy: 3.6 Seconds Or Less, Paper Input: Standard: 1200 Sheets Or Higher, Multi Touch Display, Warranty: One Year Standard Warranty With Parts
12	GENERATOR 50 KVA Diesel Engine, 4 Stroke Cycle Water Cooled, 12V Electric Starting System, Water Separator Filter (No Visible Level), Dry Air Filter, Radiator with Pusher Fan Mechanical Governor, Hot Parts Protection, Moving Parts Protection HTW Sender (Optional), Radiator Water Level Sensor, Electronic AVR Flexible Dick Type, Coupling System Standard (Vacuum Impregnation), Coating Type IP23 Protection, With Installation and Start 2 Year Minimum Warranty Period	Diesel Engine, 4 Stroke Cycle Water Cooled, 12V Electric Starting System, Water Separator Filter (No Visible Level) , Dry Air Filter, Radiator With Pusher Fan Mechanical Governor, Hot Parts Protection, Moving Parts Protection HTW Sender (Optional), Radiator Water Level Sensor, Electronic AVR Flexible Dick Type, Coupling System Standard (Vacuum Impregnation), Sound Proofed Canopy, fully assembled by one company, coating type IP23 Protection, With Installation And Start (Foundation, Earthing, Cabling Etc.), 2 Year Minimum Warranty Period
13	GENERATOR 100 KVA Diesel Engine, 4 Stroke Cycle Water Cooled, 12V Electric Starting System, Water Separator Filter (No Visible Level), Dry Air Filter, Radiator with Pusher Fan Mechanical Governor, Hot Parts Protection, Moving Parts Protection, HTW sender (optional), radiator water level sensor, Electronic AVR, Flexible Dick Type Coupling System Standard (Vacuum Impregnation), Coating Type IP23 Protection with Installation and Start 2 Years Minimum Warranty Period	Diesel Engine, 4 Stroke Cycle Water Cooled, 12V Electric Starting System, Water Separator Filter (No Visible Level), Dry Air Filter, Radiator with Pusher Fan Mechanical Governor, Hot Parts Protection, Moving Parts Protection, HTW Sender (Optional), Radiator Water Level Sensor, Electronic AVR, Flexible Dick Type Coupling System Standard (Vacuum Impregnation), Sound Proofed Canopy, Fully Assembled By One Company, Coating Type IP23 Protection, With Installation And Start (Foundation, Earthing, Cabling Etc.), 2 Years Minimum Warranty Period

2.5 It is also added here that for the prospective bidders for Furniture, mandatory requirement shall be ownership or dealership of the respective factory. In the last, the chair apprised the forum that minutes of the pre-bid meeting will be circulated amongst the suppliers/firms who attended the meeting and will be uploaded upon the website of procuring entity.

2.6 At the end of the meeting, the participants were reminded that the opening date for the bids will remain the same i.e. 19.02.2025 as mentioned in the Bid Solicitation Documents. The opening will be held at the same venue as mentioned in the BSDs. The meeting ended with vote of thanks to and from the chair.

2.7 This is issued with the approval of the Chairman Procurement Committee.

[Handwritten signature]
13/2/25



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ATTENDANCE LIST OF PARTICIPANTS OF PRE-BID MEETING OF PROCUREMENT OF FURNITURE, IT EQUIPMENT, OFFICE APPLIANCES PLANT & MACHINERY, SOFTWARE & HARDWARE ITEMS FOR FINANCE DEPARTMENT ON 12.02.2025 AT 03:00 PM BIDDERS

S. No.	Name	Firm	Mobile No/Contact No.	E-mail	Signature
1-	AAMER	IDEAL BUSINESS PRODUCTS	03149006868	ibp.medical @yahoo. com	
2.	M. ZEESHAN	Shirazi Trading	0334-5000226	zeeshan@ste.atbs.pk	
3.	Jias Ahmed	MICO SYS	0300998882	jias@psh.com	
4	ASIF JAVED	Paragon Office Solutions	0333 9204841 0300 9365802	Paragonos@ Yahoo.com	
5	Mehar Nabeem	McCall	0310- 7918937	mehernabeem19 @gmail.com	
6	Faisal shakeel	Shakeel & Sons	0315-584 5601	ShakeelSons 2015@gmail. com	
7	M. Imran	Quick Business Solution	0301 8826319	imran@quickbusinessolution.com	
8	Yousaf Kamal	Silicon Technologies	0300 5867743	yousaf.kamal@silicon.net.pk	



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S. No.	Name	Firm	Mobile No/Contact No.	E-mail	Signature
9-	M Anwar Khan	M/S Marwat Brothers	0300902838	AnwarKhan_Seb@yahoo.com	A
10	Zafar Shah	Megaplus Pakistan	0333-9202007	ZeeSham.Shah@megaplus.com.pk	Z
11	Sajid	Panasovic Office Prod.	0345-9710338	Kalcom_PoPo@yahoo.com	J
12	Shahid Ali	HAMPROTECH	03317005707 03255921502	shahid@hamprotech.com	SA
13	Inayat Khan	Combine Enguering Services	03335066372	comengserv@gmail.com	Inayat
14	Zahri Fine Sh Trader Mardan	Fine Trade Mardan	03315848628	comengserv@gmail.com	Zahri
15	Shaukat Mahmood	Awaris International	0333-9161585	Shaukat@awarisinternational.com	Shaukat
16	M. Rizwan	CDS PSU	0336-9173176	cds@cds.com.pk	Rizwan
17	Wahid Khan	Gerry's Information Technology	03005905447	wahid.khan@gerry.net	Wahid



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S. No.	Name	Firm	Mobile No/Contact No.	E-mail	Signature
18	Ashfaq Ahmad	FUTUREAGE COMPUTER	0333 9114474	ashfaq@futureage.com	
19	Noman Ahmad	Zeeva Enterprises	084290 34960	nomanjair@gmail.com	
20	Siraj Ahmad	Haji & Sons	0335-9834 685	haji.sons1963@gmail.com	
21	Aftab Wahab	Aptechmedia	0345-483 8587	info@aptechmedia.com	
22	Arbab Mansoor	Zong C/PAK	0313-1333 300	arbab.mansoor@zong.com.pk	