


GOVERNMENT OF KHYBER PAKHTUNKHWA
FINANCE DEPARTMENT

PROJECT

**RETIREMENT BENEFIT & DEATH COMPENSATION
CELL (RBDC)**

FINANCE DEPARTMENT

PROCUREMENT

-  **BRANDED LAPTOP C-i7**
-  **BRANDED DESKTOP**
-  **PRINTER (LAZER JET)**
-  **SCANNER**
-  **UPS**
-  **Anti Virus Software**
-  **Fax Machine**
-  **Photo Copier**

**DETAILED
PROCEDURE
FOR
TENDER NOTICE
&
ADVERTISEMENT**

GOVERNMENT OF KHYBER PAKHTUNKHWA, FINANCE DEPARTMENT

TENDER NOTICE

Sealed tenders are invited from well reputed firms duly registered with Income Tax and Sales Tax Departments for supply of I.T equipments i.e., laptops, desktop PCs, Printers, UPS, Scanner, Antivirus software etc for the Project "Retirement Benefit & Death Compensation Cell, Finance Department", Civil Secretariat Peshawar.

2. Tender documents/Detailed specifications of the aforesaid items, terms and conditions may be downloaded from Finance Department website, i.e. www.financekp.gov.pk or KPPRA website, i.e. www.kppra.gov.pk or can be obtained from the undersigned during office hours before the closing date i.e. **22-01-2016**.

3. The interested firms/parties may submit their sealed bids along with call deposit @ **2%** of total cost of the bid in the shape of Bank Draft/Pay Order through any scheduled Bank in favor of undersigned latest by **22-01-2016** (before 1200 hours), which will be opened on the same date at 1400 hours in the presence of bidders/authorized representatives of the bidders in the office of the undersigned. Incomplete bids/received after due date and time will not be entertained.

**Project Director/Deputy Secretary (Dev-II)
Government of Khyber Pakhtunkhwa,
Finance Department, Civil Secretariat, Peshawar
(Phone No. 091-9212714)**

TENDER DOCUMENT

AND

TERMS & CONDITIONS

TENDER DOCUMENT

Name of Firm: _____

Address: _____

Telephone No. _____ Fax.No: _____

GST Reg.No. _____

NTN: _____

TERMS & CONDITIONS:

1. Income/Sales Tax etc. will be deducted as per Govt. Rules.
2. Tender document must be signed by the authorized person of the firm.
3. Call deposits in shape of Cheques will not be accepted.
4. Sealed bids shall be sent through registered mail/courier service, which must be reached to the office of the undersigned up to 22-01-2016 (Before 1200 hours). The bids received late shall not be entertained.
5. Incomplete/conditional bids shall not be acceptable.
6. Rates/quotations must be valid for 90-days.
7. The hardware shall be supplied within 15 days or the time limit given in the supply order, failing which the call deposit shall stand forfeited.
8. An affidavit to the effect that the bidder has never been indulged in any litigation and has never been blacklisted by any Ministry/Division/Department/Organization of the Government(s) and provided original/genuine items must be attached with bids.
9. If any fault/defect occurs in the equipment during the warranty period, it will be done /replaced by the supplier at his own risk and cost.
10. Items will be delivered/installed at Finance Department, Civil Secretariat Peshawar within the time limit mentioned in the supply order at the cost of the supplier.
11. No transportation and carriage charges will be paid for delivery/installation of the equipment.
12. The firm interested in supply of the above equipment should quote separate price for each item.
13. The payment shall be subject to Inspection Committee report as well as clearance of bill.
14. The Competent Authority has the right to accept or reject the tender partially or entirely under section 47 of Khyber Pakhtunkhwa Procurement Rules, 2014.
15. The Competent Authority reserve the right to increase or decrease quantities of the items required.

Project Director/Deputy Secretary (Dev-II)
Government of Khyber Pakhtunkhwa,
Finance Department, Civil Secretariat, Peshawar
(Phone No. 091-9212714)

Acceptance Note:

We, hereby, accept all the above mentioned terms and conditions as a whole prescribed for supply of items.

Signature of the Bidder
With Seal

DETAILED SPECIFICATIONS OF I.T EQUIPMENTS

S.No	Name of Item	Specification	Quantity
1.	Laptop	<ul style="list-style-type: none"> ➤ 5TH GENERATION ➤ PROCESSOR – INTEL® CORE™ i7 -5500U -2.4 GHZ TURBO UP TO 3.0GHZ ➤ RAM - 8GB DDR3 1600MHZ ➤ HARD DISK 1000GB SATA (1TB) ➤ DVD+/-RW, INTEL®HD GRAPHICS 4600 ➤ WIRELESS LAN, BLUETOOTH, WEB CAM , FINGER PRINT,HDMI , ➤ 10/100/1000 GIGABIT LAN ➤ DISPLAY – 14”INCH DIAGONAL LED-BACKLIT HD ANTI-GLARE (1366 X 768) LAPOTP 440 G2 ➤ DISPLAY – 15.6”INCH DIAGONAL LED-BACKLIT HD ANTI-GLARE (1366 X 768) LAPOTP 450 G2 ➤ BATTERY, CARRY BAG, ➤ OPERATING SYSTEM Latest Window in Original ➤ <u>WARRANTY : ONE YEAR LOCAL WARRANTY</u> ➤ <u>SSD Drive 250 GB (Optional)</u> 	3
2.	Laptop	<ul style="list-style-type: none"> ➤ 5TH GENERATION ➤ Processor Core i7 2.7 GHz turbo 3.1 GHz ➤ Hard Disk 128 GB ➤ RAM 8GB ➤ Screen 13.3" ➤ Optical Drive DVD/RW ➤ Battery yes ➤ Webcam yes ➤ LAN Card built-in, Wireless 802.11 b/n + blue tooth ➤ Carry bag Yes ➤ Internal Speaker Stereo Speakers ➤ Operating System Latest Window in Original ➤ Warranty One year local warranty 	01
3.	Desktop Computer	<ul style="list-style-type: none"> ➤ 4TH GENERATION DISK-TOP COMPUTER (Branded/Latest) ➤ <u>INTEL ® CORE i7 (4770) PROCESSOR 3.4 GHZ TURBO 3.9GHZ 8MB CACHE</u> ➤ <u>Wireless LAN card</u> ➤ <u>CHIPSET INTEL Q87 CHIPSET</u> ➤ <u>RAM 8GB DDR3 1600 MHZ</u> ➤ <u>HARD DISK 1000GB 7200 RPM SATA</u> ➤ <u>16X MAX DVD/RW/</u> ➤ <u>17”INCH WIDE LED MONITOR</u> 	6

		<ul style="list-style-type: none"> ➤ USB KEYBOARD, OPTICAL MOUSE, ➤ OPERATING SYSTEM Latest Window in Original ➤ WARRANTY : TWO YEARS LOCAL WARRANTY 	
4.	Printer	<ul style="list-style-type: none"> ➤ Laser Jet Printer 25-30 PPM (Black & White) ➤ Duplex & Network Availability ➤ Memory 64 & Above ➤ 1-Year Warranty 	5
5.	Printer (Color)	<ul style="list-style-type: none"> ➤ Laser Jet Color Printer (MFP) ➤ Print copy, scan ➤ 25 PPM print speed ➤ Paper size Legal ➤ Memory 256 Mb & Above ➤ Heavy Duty Duplex & Network Printer ➤ 1-Year Warranty 	1
6.	UPS	<ul style="list-style-type: none"> ➤ UPS for Computer Back Up from 30-60 Minutes. ➤ 650V 	5
7.	Photo Copier (Heavy Duty)	<ul style="list-style-type: none"> ➤ 45 & Above CPM ➤ Copy & Print size A3 ➤ Memory 256 MB & above ➤ Paper capacity 1000 & Above (3 way Paper supply) ➤ Network, Print & Scan ➤ 1-Year Warranty 	1
8.	Anti-Virus Software Licenses	<ul style="list-style-type: none"> ➤ Anti-Virus Software per client 	Package
9.	Scanner	<ul style="list-style-type: none"> ➤ Up to 600 DPI ➤ Flatbed legal size ➤ 50 sheet ADF legal size ➤ Speed 20-30 pages per minute ➤ Duplex scanning ➤ 1-Year Warranty 	1
10.	Fax Machine	<ul style="list-style-type: none"> ➤ Transmission Speed 3 sec/page ➤ Modem speed 33.6 kbps ➤ Document Memory Reception 200-300 pages, Transmission 50 pages ADF) paper size A4/ Letter/Legal, ➤ LCD readout 16 digits ➤ Handset, incoming call ringer ➤ Plain paper printing ➤ One year local warranty ➤ Speed 20 & above pages per minute 	

NOTICE OF INTENT TO SUBMIT PROPOSAL

DATE: ___/___/2015

RE: RBDC/1-1/2015

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR THE PERSON WHO WILL BE THE COMPANY'S PRINCIPAL CONTACT FOR MATTERS REGARDING THE ABOVE RFP.

Company Name and Address

Signature of company representative

Printed name of company representative

Title

Date

Tel. No.

Fax No.

Email Address

If further information is required, please contact

**Project Director/Deputy Secretary (Dev-II)
Government of Khyber Pakhtunkhwa,
Finance Department, Civil Secretariat, Peshawar
(Phone No. 091-9212714)**