



GOVERNMENT OF KHYBER PAKHTUNKHWA FINANCE DEPARTMENT

Finance Department Civil Secretariat Peshawar <http://www.financekpp.gov.pk> [facebook.com/GoKPPD](https://www.facebook.com/GoKPPD) twitter.com/GoKPPD

NO.BO (W&M)/1-11/FD/2017-18

Dated the Peshawar 13th June, 2018

To

1. All Administrative Secretaries to Government of Khyber Pakhtunkhwa.
2. The Senior Member, Board of Revenue Khyber Pakhtunkhwa, Peshawar.
3. The Secretary to Governor, Khyber Pakhtunkhwa.
4. The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
5. All Commissioners in Khyber Pakhtunkhwa.
6. All Deputy Commissioners in Khyber Pakhtunkhwa.
7. The Registrar, Peshawar High Court, Peshawar.
8. All District & Session Judges in Khyber Pakhtunkhwa.
9. The Secretary Provincial Assembly, Khyber Pakhtunkhwa, Peshawar.
10. The Registrar, Khyber Pakhtunkhwa Service Tribunal, Peshawar.
11. The Secretary Public Service Commission Khyber Pakhtunkhwa, Peshawar.
12. The Chief Manager, State Bank of Pakistan, Peshawar.
13. The Regional Operation, National Bank of Pakistan, Peshawar/Mardan/Abbottabad/D.I.Khan.

Subject: SCHEDULE FOR SUBMISSION OF BILLS/CLEARANCE OF CHEQUES TO OBSERVE FISCAL DISCIPLINE 2017-18.

Dear Sir,

I am directed to refer to this department letter of even number dated 11.04.2018 wherein the following instructions were issued to be strictly observed before close of financial year 2017-18:-

1. All bills against the releases for financial year 2017-18 must be presented to the Accountant General, Khyber Pakhtunkhwa/District/Agency Accounts Officers on or before **22-06-2018**.
2. The Accountant General, Khyber Pakhtunkhwa/District/Agency Accounts officers shall issue all cheques/pay orders by **27-6-2018** and the last schedule for the month of June would be sent to SBP before presenting of the cheque for payment.
3. All cheques already issued or to be issued, which pertain to the **financial year 2017-18**, shall be valid up to **30th June 2018** except salary cheques issued to the DDOs if any for the month of **June 2018** which is payable on or after **1st day of July 2018**.
4. The authorities issuing Cheques/pay orders may affix the stamp "**not payable after 30-06-2018**" on all the cheques /pay orders except salary cheques issued to the DDOs if any.

It is reiterated that the above schedule and period of validity of cheques will not be changed/extended further, therefore, the instructions issued in this regard by Finance Department vide letter under reference may be followed in letter and spirit:

Yours faithfully,


(**ABUL HASEEB**)
Deputy Secretary (NFC)

Copy forwarded for necessary action to:-

1. The Accountant General, Khyber Pakhtunkhwa, Peshawar.
2. All District Comptrollers/District Accounts Officers in Khyber Pakhtunkhwa.
3. All District Officers (Finance & Planning) in Khyber Pakhtunkhwa.

They are requested to ensure compliance of the above instructions/guidelines in letter and spirit. In addition, the Finance Department itself will keep a vigilance watch over the above schedule and will ultimately check the system on daily basis. In case of any violation of above schedule, the strict disciplinary action will be initiated against the officer concerned under the E&D Rules, 2001, please.


Deputy Secretary (NFC)

1. The Director of Information Khyber Pakhtunkhwa, for vast publication through print media.
2. All Heads of Autonomous Bodies in Khyber Pakhtunkhwa.
3. All the Project Directors/Coordinators in Khyber Pakhtunkhwa.
4. All Additional Secretaries/Director (FMIU) and all Deputy Secretaries in Finance Department.
5. All Budget Officers/Section Officers in Finance Department.
6. PSO to Chief Secretary, Khyber Pakhtunkhwa Peshawar
7. PS to Finance Secretary, Finance Department.


(SARDAR BAHADUR)
Budget Officer (W&M)