

# REQUEST FOR PROPOSAL (RFP)

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## PURCHASE OF HARDWARE

For  
AUTOMATION OF PENSION PAYMENT SYSTEM

Date: 25<sup>th</sup> December, 2015

FMIU, Finance Department, Civil Secretariat Peshawar

## **GENERAL TERMS & CONDITIONS**

1. The tenders are hereby called for supply of subject Items according to specification and conditions as prescribed in this contract: -

Date of Opening of Tender	25 January 2016
Time of Opening of Tender	03:00 pm

### **2. Items are to be supplied according to the specifications as per attached list.**

- i. Rates should be quoted in words and figures.
- ii. The prices quoted shall remain valid for 120 days, after the date of opening of tender.
- iii. The supplier shall attach Brochures/specifications with bid schedule.
- iv. The items shall strictly conform to the specification and no equivalent or alternate shall be acceptable.
- v. In case of any dispute the matter shall be referred to the Project Director Secretary Finance within one week of its arising and the decision of Secretary Finance shall be final and binding on all parties.
- vi. The earnest money @ 2% of the Tender/Offer in the shape of deposit at call from any scheduled bank in the name of Project Director Automation of Pension Payment System (APPS), Finance Department shall be accompanied with the tender documents. The earnest money of successful bidder shall not be refunded and will automatically be converted in the security deposit. No Tender/Offer will be entertained without earnest money.
- vii. The firm has to deliver and install the equipment's in Finance Department and Districts Account Offices.
- viii. Sales/Income Tax will be deducted as per Government rules.

### **Terms of Payment**

- i. Payment will be made through crossed Cheque.
- ii. No advance payment will be made to the suppliers.

## **Delivery Period**

The equipment shall be supplied within 2 weeks from the date of issuance of confirm order/letter of acceptance by Finance Department. (Exact location will be provided to the bidder). The Inspection/Technical Committee will ensure that the quantity and quality of the material is the same as contained in the Purchase order. The quality of the items will be determined from the performance report of the committee after actually Examining/Inspection of the total items according to the specifications.

## **Payment**

Bidder will be entitled to payment by Finance Department against bill duly supported by the following documents: -

- i. Goods Receipt Certificate of the consignee.
- ii. Inspection Certificate issued by the Committee.
- iii. Delivery Challan.
- iv. Payment will be made through crossed Cheque in favor of bidder firm/shop after deduction of sales/income tax. In case your firm is exempted from deduction at source; a certificate shall be provided.

## **Sales Tax and Other Government Duties**

All taxes, duties, sales tax and other Government charges are the responsibility of the Supplier.

## **Failure and Termination**

If the supplier fails to deliver the items within the specified delivery period, the purchase committee, shall be entitled at his option either: -

- i. To recover from you liquidated damages levied at the rate of 5% per month.
- ii. If during the course of execution of the contract of your firms is black-listed by Finance Department the Purchaser may proceed with all or any of the actions detailed below: -
  - a) To allow the contract to run its course till completed in accordance with the terms and conditions of contract.
  - b) To stop further supplies with or without financial repercussions.
  - c) To cancel the contract with or without reservation of rights.

## **Force Major**

While terminating the contract for breach of contract or imposing liquidated damage, the purchaser shall give due consideration to the circumstances leading to the breach of contract or delay on which you had no hold, examples of which are: -

- i. Calamities and circumstances beyond the control of the human being.
- ii. Floods & Act of enemy.
- iii. Lockout, strikes.
- iv. Restrictions imposed by the Government in the matter of import/export.
- v. Injunction granted by a lawful court restraining you from executing the contract unless such injunction was due to any alleged irregularity committed by you.

## **Responsibility for Executing the Contract**

**The supplier shall be entirely responsible for the successful execution of the contract in all respects and in accordance with the terms and conditions as specified in the contract including the schedule.**

## **Inspection and Rejection**

1. The Inspection/Purchase Committee may reject a part or the whole of the consignment tendered for inspection, if after inspection such portion thereof as the Committee may decide in his discretion or the Committee is satisfied that the consignment is below the requirements of the particulars governing the supply given in the Purchase Order;
2. The decision of the Inspection/Purchase Committee shall be binding on you.
3. If the items are rejected as aforesaid than without prejudice to the right of the Purchaser you may submit items in replacement of those rejected but resubmission will not mean extension of delivery period.
4. On final rejection the Purchaser shall have, the following rights: -
  - a. To purchase the rejected goods at your cost and expense.
  - b. To terminate the contract and recover from you the losses, the purchaser thereby incurs.

## **Laws Governing the Contract**

The contract shall be governed by the Laws of Pakistan as amended from time to time.

**PROJECT DIRECTOR  
FINANCE DEPARTMENT  
CIVIL SECRETARIAT PESHAWAR**

## HARDWARE AND SOFTWARE SPECIFICATIONS

S.No	Items	Specifications	Qty
01	<b>SECURITY CARD PRINTER</b>	<p>High Definition Printer (HDP) with SDK HDP Full-color ribbon with resin black panels-for printer 500 Cards in multi-color on front &amp; black (CR-80, CR-90 size cards) HDP Film, to print reverse image before pasting on cards. One rolls to have 1000 images-required for printing of 500 Cards on both sides.</p> <p>Card printer and encoder with a lifetime printhead warranty and three-year warranty on everything else.</p> <p>Printing: Single-sided, Double-sided</p> <p>Encoding: Magnetic stripes, Smart contact, Smart contactless</p> <p>Card lifespan: +3 years</p> <p>Interface USB 2.0 (high speed)</p> <p>Ethernet with internal print server</p> <p>Printer with Lamination Module double sided</p> <p>Automatic Flipper Module</p> <p>Dual Input hopper</p> <p><b>Professional Cards Designing &amp; printing Software With ODBC Connectivity Support.</b></p>	01
02	<b>Scanner</b>	<p>Bit Depth: 48-bit with 2400 dpi Resolution</p> <p>Resolution: 2400 dpi</p> <p><b>Speed:</b> 10 x 15 cm (4 x 6 in) Color Photo to File (200 dpi, 24-bit, TIFF)</p> <p>Document size: 216 x 297 mm</p>	01
03	<b>Steel Cupboard</b>	<p><b>Size: 18 x 36 x 18,</b></p> <p><b>Gage: 20</b></p> <p><b>Delivery to each district in KP</b></p>	25
04	<b>Option Forms</b>	<p>Paper Size: A4 size 80gram ,</p> <p>Double side printing,</p> <p>Two colors</p>	150,000
05	<b>Blank cards</b>	<p>PVC,3.37"L*2.125"W,Thickness 0.030" (30mil) to 0.050"(50mil)</p>	150,000
06	<b>Biometric machines</b>	<p>Online support with Databases</p>	25
07	<b>Middle ware software</b>	<p>The software which sank the data between biometric devices and Direct Credit System</p>	1
08	<b>Panaflex/flyer</b>	<p>4' x 3' and 1' x 1/2'</p>	150