



GOVERNMENT OF KHYBER PAKHTUNKHWA
FINANCE DEPARTMENT

NO.BO.I/FD/5-8/2014-15

Dated Peshawar, the 1s July, 2014

To

- 1) The Senior Member, Board of Revenue, Khyber Pakhtunkhwa.
- 2) All Administrative Secretaries to Govt. of Khyber Pakhtunkhwa.
- 3) The Secretary to Governor, Khyber Pakhtunkhwa.
- 4) The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
- 5) The Registrar, Peshawar High Court, Khyber Pakhtunkhwa.
- 6) The Secretary, Provincial Assembly, Khyber Pakhtunkhwa, Peshawar
- 7) All Divisional Commissioners in Khyber Pakhtunkhwa.
- 8) All Heads of Attached Departments in Khyber Pakhtunkhwa.
- 9) All Heads of Autonomous/Semi-Autonomous Bodies in Khyber Pakhtunkhwa
- 10) All Deputy Commissioners in Khyber Pakhtunkhwa.
- 11) The Registrar, Khyber Pakhtunkhwa Service Tribunal Peshawar.
- 12) The Secretary, Khyber Pakhtunkhwa Public Service Commission, Peshawar.

Subject: - ECONOMY/AUSTERITY MEASURES FOR FINANCIAL YEAR 2014-15

Dear sir,

I am directed to refer to the subject noted above and to say that the Provincial Cabinet in its meeting held on 14th June, 2014 while considering the Budget Estimates 2014-15, approved the following guiding principles to curtail the recurring expenditure:-

- 1) There shall be complete **ban on creation of posts** except posts required for completed Developmental Projects. However, in case of exigencies, the Chief Minister may relax the ban on case to case basis.
- 2) There shall be complete ban on treatment/travel abroad on Provincial Government's expense.
- 3) There shall be complete ban on purchase of vehicles. Project vehicles shall be exempted from this ban. However, in case of exigencies, the Chief Minister may relax the ban on case to case basis.
- 4) All Administrative Secretaries and Heads of Autonomous/Semi-Autonomous Bodies, **being Principal Accounting Officers**, shall **conduct meetings of Departmental Accounts Committee** regularly so as to ensure **INTERNAL AUDIT** of their respective Departments/Organizations.
- 5) To achieve the budgeted **Provincial Revenue** targets, the Administrative Secretaries/Heads of Autonomous/Semi-Autonomous Bodies, shall convene **monthly meetings** and minutes thereof shall be sent to Finance Department regularly.
- 6) **No appointment of contingent paid staff** shall be made during the course of the financial year without prior approval of Finance Department.
- 7) **No appointment shall be made against leave vacancies** without prior approval of Finance Department.
- 8) Appointment of **retired Government Servants** shall not be made against regular (permanent/temporary) posts.
- 9) No appointment will be made against vacant posts without obtaining **NOC from the Establishment Department** where the Surplus Pool is being maintained.

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- 10) Participation in workshops/seminars and training abroad involving Provincial Funds will be considered only in very special cases with the approval of the Chief Minister on case to case basis.
- 11) Consumption of Electricity and POL shall be economized. 10% reduction in POL charges, without limit POL allocation will not be allowed.
- 12) All Government Rest Houses/Guest Houses etc may be managed on commercial basis through appropriate institutional arrangements.
- 13) Expenditure shall be restricted to the funds released and the Administrative Departments shall not incur expenditure in anticipation of additional grants or supplementary grant.
- 14) No developmental scheme involving creation of posts will be considered without prior clearance of Finance Department.
- 15) No department shall retain receipts in Bank Accounts. The Departments must remit all Receipts to Provincial Account forthwith except where Departments/facilities have been specifically permitted under some Statute/ Act.
- 16) Expenditure on "Advertising & Publicity" shall be restricted to the bare minimum.

2. The advertisement charges allocated under Current Revenue Expenditure shall be utilized on Current Budget side only. As regards expenditure on Developmental Side, necessary provision will be made in the PC-I(s)/Costs Estimate(s) of the concerned scheme(s) whereas the devolved Department's expenditure on this account shall be met out of Account-IV of the District concerned.

3. The above Economy Measures for the financial year 2014-15 may kindly be implemented in letter and spirit. These economy measures will also be applicable on Autonomous Bodies under the Provincial Government for which funds are provided out of Current Revenue Budget.

Yours faithfully

(MEER BASHAR)
BUDGET OFFICER-I

Endst: No. and date even:

Copy forwarded for information and necessary action to:-

- 1) The Accountant General, Khyber Pakhtunkhwa, Peshawar.
- 2) All Additional Finance Secretaries in Finance Department.
- 3) The Director FMIU, Finance Department
- 4) All Deputy Secretaries, Finance Department
- 5) All the District Accounts Officers in Khyber Pakhtunkhwa.
- 6) All the Budget/Section Officers, Finance Department.
- 7) Private Secretaries to all Provincial Ministers, Khyber Pakhtunkhwa.
- 8) PSO to Sr. Minister for Finance, Khyber Pakhtunkhwa.
- 9) PSO to Chief Secretary, Khyber Pakhtunkhwa, Peshawar.
- 10) PSO to Finance Secretary.

BUDGET OFFICER-I